


## Claiming publications in the UWA Profiles and Research Repository

If you believe your publication exists in the **UWA Profiles and Research Repository**, but it is not listed on your profile, you can search for it within the system and 'claim' the publication.

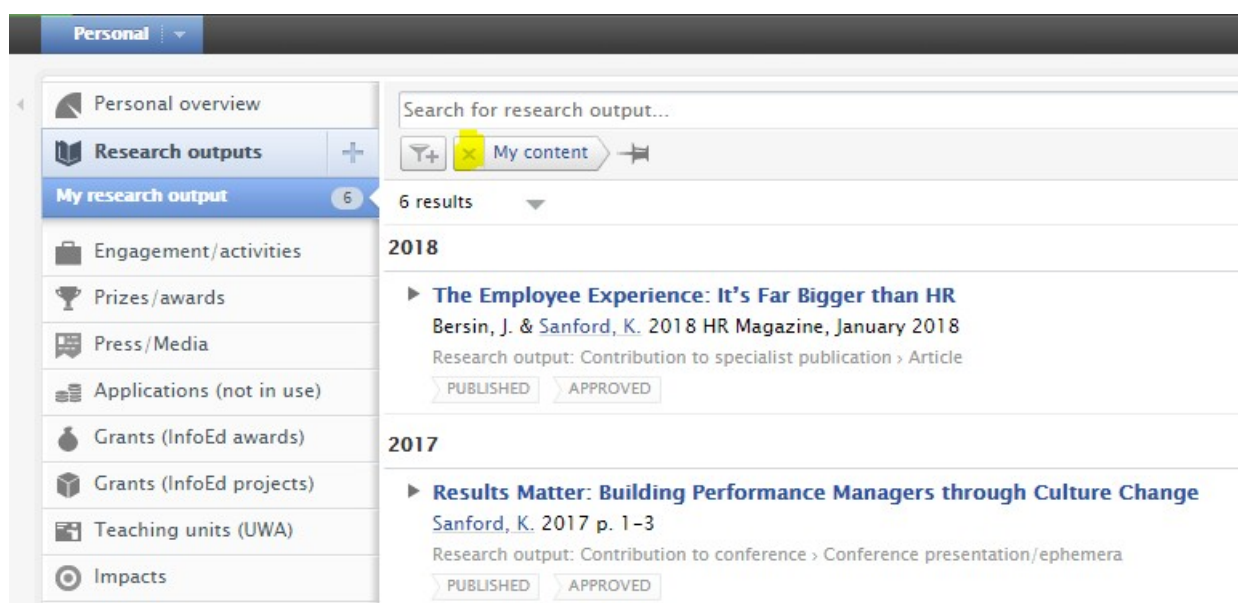
*These instructions describe the process of logging into the UWA Profiles and Research Repository and demonstrate how you can claim a publication.*

<p><b>Login to start:</b></p> <ol style="list-style-type: none"> <li>Go to the <a href="#">UWA Profiles and Research Repository</a></li> <li>Click on <b>login to the UWA Profiles and Research Repository here</b>.</li> <li>Log in with your UWA Office365 login details. staffnumber@uwa.edu.au and PHEME password, or studentnumber@uwa.edu.au and PHEME password</li> </ol>	<p>Welcome to the UWA Profiles and Research Repository</p> <p>The UWA Profiles and Research Repository is an open platform where you can discover UWA staff, find information about their research, teaching, grants, and activities, and access their research outputs.</p> <p>UWA Staff and HDR students can <b>log in to the UWA Profiles and Research Repository here</b> .</p> <p>For further assistance please contact staffsupport-lib@uwa.edu.au (for staff) and hdrsupport-lib@uwa.edu.au (for students)</p> 
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- Once logged in, click the **Research outputs** heading.

<b>Research outputs (167)</b>					<b>Activities (15)</b>			<b>Datasets (3)</b>	<b>Impacts (1)</b>	<b>Prizes (1)</b>	<b>Press/Media (1)</b>
Paper	Article	Conference contribution	Editorial	Poster	Membership of committee	Consultancy	Invited talk	Dataset	Impact – For External Portal	Election to learned society	Press/Media
58	52	33	15	7	6	6	1	3	1	1	1

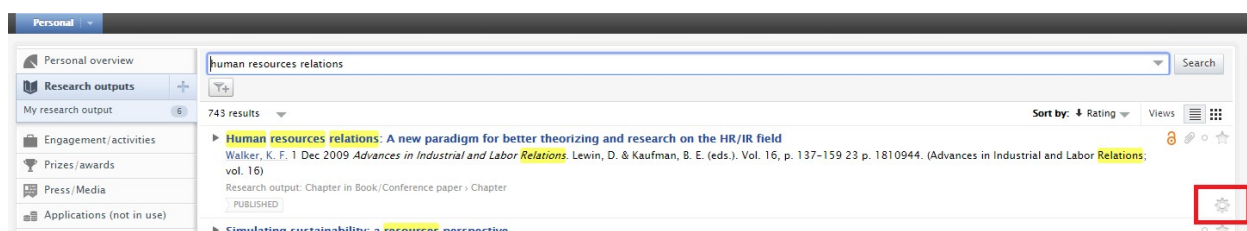
- Remove the My content filter by clicking on X. This will allow you to see all publications in the UWA Profiles and Research Repository, not just your own publications.



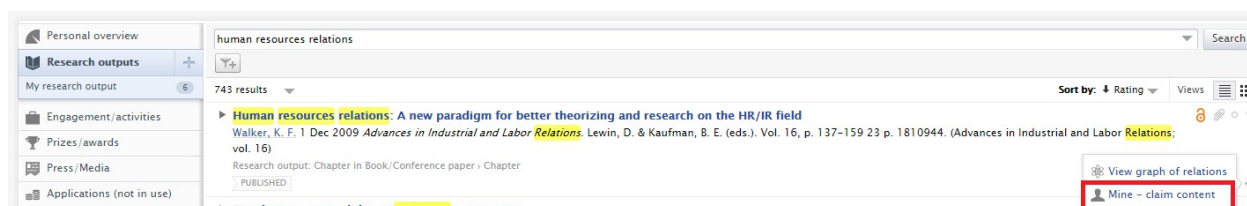
3. Search for the missing publication on your profile by typing the publication title in the search bar. If searching by the full publication title does not display any results, we recommend using several keywords from within the title to perform another search.



4. Hover your mouse over the research output record you wish to claim. A settings icon will appear on the bottom right of the record.

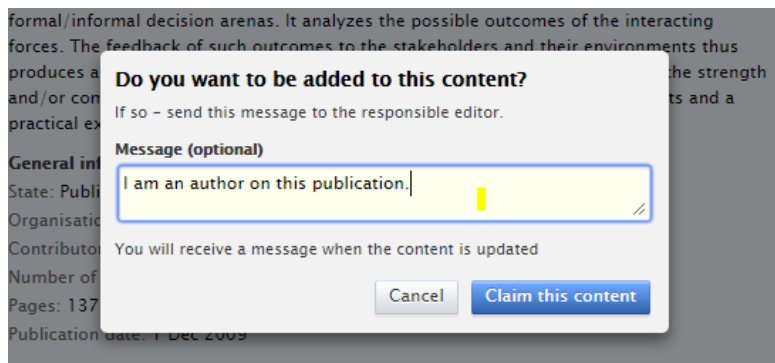


5. Click the Settings icon, then click Mine – claim content.



6. A pop-up window will display asking if you would like to be added to the content. You can also leave an optional message.

7. Click **Claim this content**.



Alternatively, you can open the publication record and click **Claim this content** at the bottom of the record.



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The [Research Publication and Data Services](#) team will review your claim request and add you as an Author to the publication record.