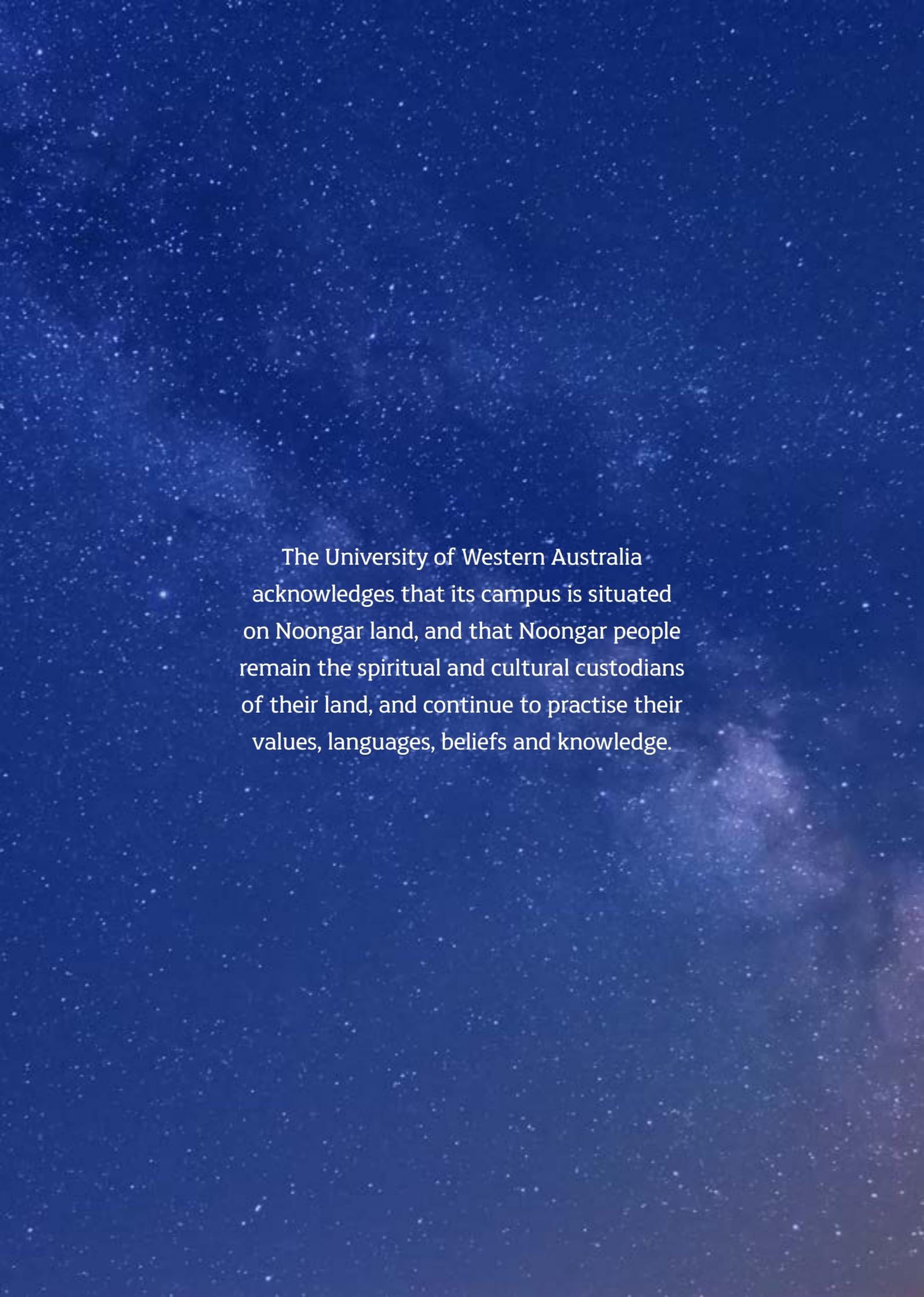




Your wedding ceremony





The University of Western Australia
acknowledges that its campus is situated
on Noongar land, and that Noongar people
remain the spiritual and cultural custodians
of their land, and continue to practise their
values, languages, beliefs and knowledge.

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The Crawley Campus

The University's main campus is full of beautiful buildings, ancient trees and brimming with wildlife. All our wedding venues are in the heart of this historic and magical place.

Your guests' experience will be unforgettable.

Right by Matilda Bay on the Derbarl Yerrigan (Swan River), there is nowhere in Australia quite like it.

Your wedding ceremony at UWA

Thank you for considering the University of Western Australia for your wedding ceremony. For over 100 years the University has been the backdrop for countless brides and grooms tying the knot.

Receptions at UWA

A wedding reception at UWA will be unforgettable – this document only contains information relevant to wedding ceremonies. Our Bookings Team will be delighted to talk to you about your options for your reception.

Bookings Team: +61 (8) 6488 7407 bookings-theatres@uwa.edu.au

Which venue?

With four, unique, outdoor ceremony venues, unparalleled photographic opportunities and an award-winning reception venue, it's easy to see why we are one of Perth's most popular wedding choices.

If you have another of our outdoor spaces in mind for your ceremony, contact our Bookings Team who will be happy to help.



The Somerville Auditorium



The Sunken Garden



The Tropical Grove



Prescott Court



The Somerville Auditorium

The Somerville Auditorium is available in Autumn and Spring for events of scale.

In 1927, William Somerville, historian and foundation member of the Senate of the University of Western Australia, conceived the idea of a cathedral of Norfolk pine trees. Now an atmospheric and unique space surrounded by majestic, mature trees, it is best known as the home of Perth Festival's Lotterywest Film Season from November to April.

Ceremony capacity: 500

*The Somerville Auditorium is an open space.
Marquees may be constructed as part of a reception booking.*





Special features

Big enough to accommodate groups up to 500 standing.

Total privacy with easily-controlled access.

Close to the University Club of Western Australia.

A ceremony booking includes a complimentary Photography Ticket for the UWA campus.

Booking the Somerville Auditorium for a ceremony

A minimum of 2 hours must be booked, to include all set-up and pack-down. Other ceremonies may precede or follow you, so book more time if everything won't fit into 2 hours.

Complete the Booking Form and send to bookings-theatres@uwa.edu.au.

If the date is available and the Form is in order, payment will be taken and you will be emailed confirmation. This is normally completed within 5 working days.

Charges

The Somerville Auditorium	2 hours	1 additional hour
Standard rate	\$800	\$400
Current staff, students & alumni	\$650	\$325

A complimentary Photography Ticket (normally \$100) is included in your booking.

How to pay

Please provide your credit or debit card details in the Booking Form. You will not be charged until your booking is confirmed.

Useful information

Because of the many underground services close to the surface, nothing in your event may penetrate the ground.

In consideration of other campus users you must get permission from us for bagpipes and amplified music.

There are no venues for wet weather contingency.

Booking a reception

Receptions at UWA are memorable events. They're more complex than a ceremony, so please contact our Bookings Team who will be happy to guide you through your options and provide an estimate of cost.

A reception package at the [University Club](#) includes a free ceremony booking and Photography Ticket.

Accessibility and toilets

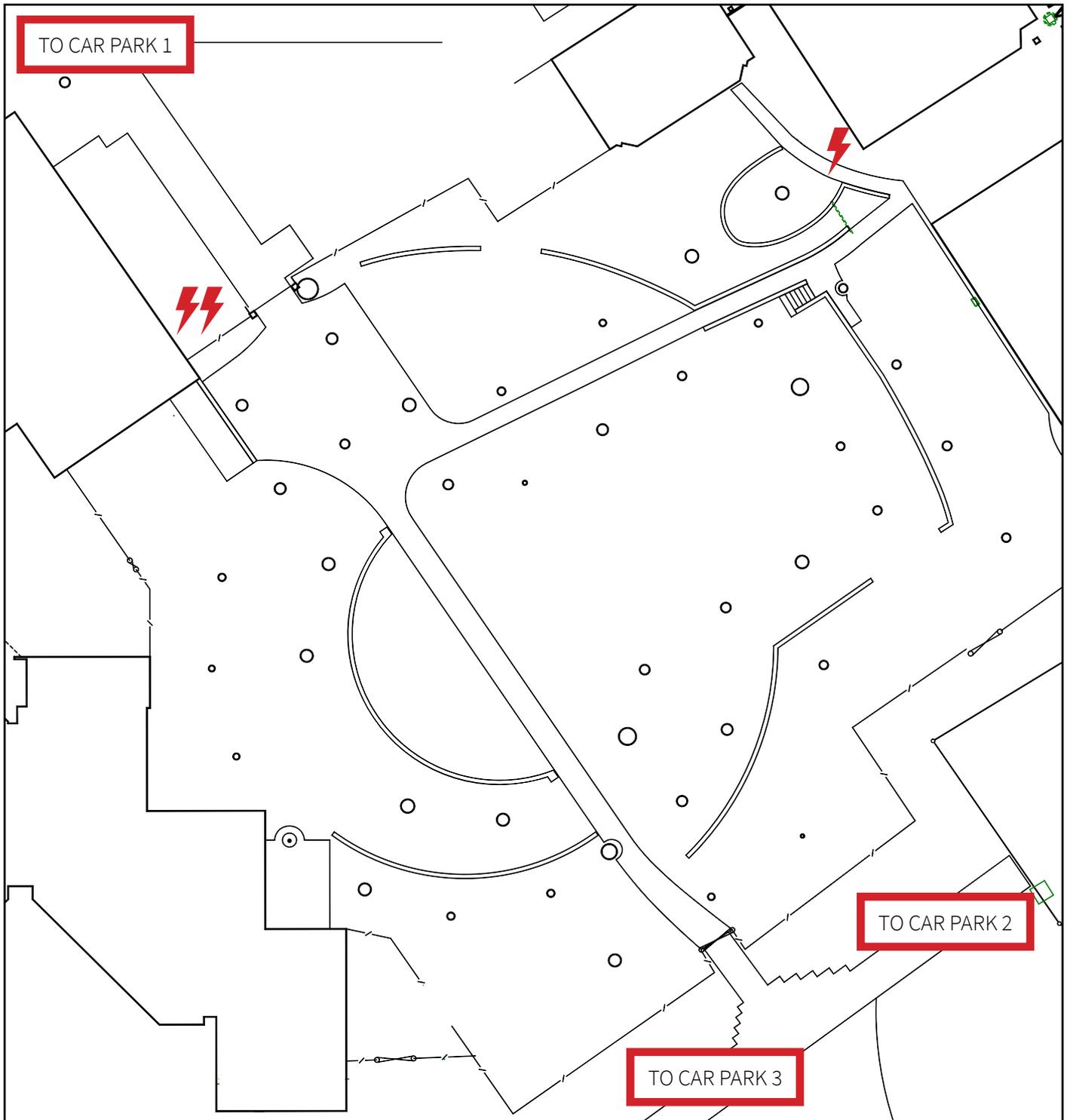
Paved paths pass through the Somerville Auditorium. Some areas have artificial grass, but the majority of the space is natural wood-chip or soil.

The nearest toilets are in the Conservatorium of Music and at the east end of Winthrop Hall.

Parking and vehicle access

Car parks 1 and 3 are nearest. There is no vehicle access in pedestrianised areas. We recommend the bridal party drop off in car park 2 .





 10A Socket Do not unplug emergency lighting Scale: 1:980 @ A4



The Sunken Garden

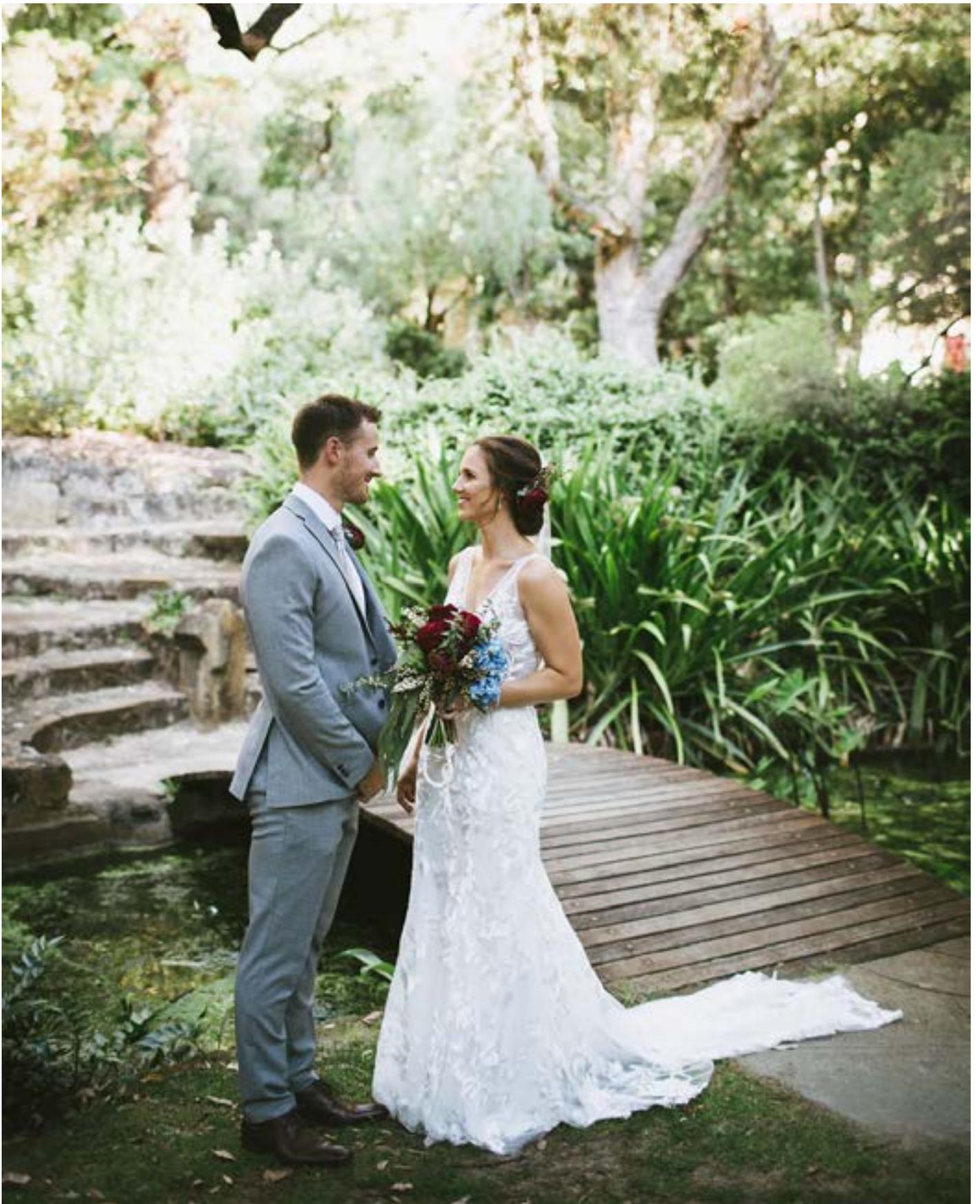
An idyllic amphitheatre with gardens, ponds and terraced lawns.

The setting is one of the most beautiful in Perth. The stunning backdrop makes the Sunken Garden one of Perth's most popular wedding ceremony venues.

Since its construction in the 1940s the Sunken Garden has been a popular open-air theatre, hosting the Perth Festival, live music and hundreds of receptions and parties.

Ceremony capacity: 200





Special features

Great for seated groups up to 150 and standing capacity to 200.

A wonderful location for wedding photography.

Close to convenient parking.

A ceremony booking includes a complimentary Photography Ticket for the UWA campus.

Booking the Sunken Garden for a ceremony

A minimum of 2 hours must be booked, to include all set-up and pack-down. Other ceremonies may precede or follow you, so book more time if everything won't fit into 2 hours.

Complete the Booking Form and send to bookings-theatres@uwa.edu.au.

If the date is available and the Form is in order, payment will be taken and you will be emailed confirmation. This is normally completed within 5 working days.

Charges

The Sunken Garden	2 hours	1 additional hour
Standard rate	\$500	\$250
Current staff, students & alumni	\$400	\$200

A complimentary Photography Ticket (normally \$100) is included in your booking.

How to pay

Please provide your credit or debit card details in the Booking Form. You will not be charged until your booking is confirmed.

Useful information

Because of the many underground services close to the surface, nothing in your event may penetrate the ground.

In consideration of other campus users you must get permission from us for bagpipes and amplified music.

There are no venues for wet weather contingency.

Booking a Reception

Receptions at UWA are memorable events. They're more complex than a ceremony, so please contact our Bookings Team who will be happy to guide you through your options and provide an estimate of cost.

A reception package at the [University Club](#) includes a free ceremony booking and Photography Ticket.

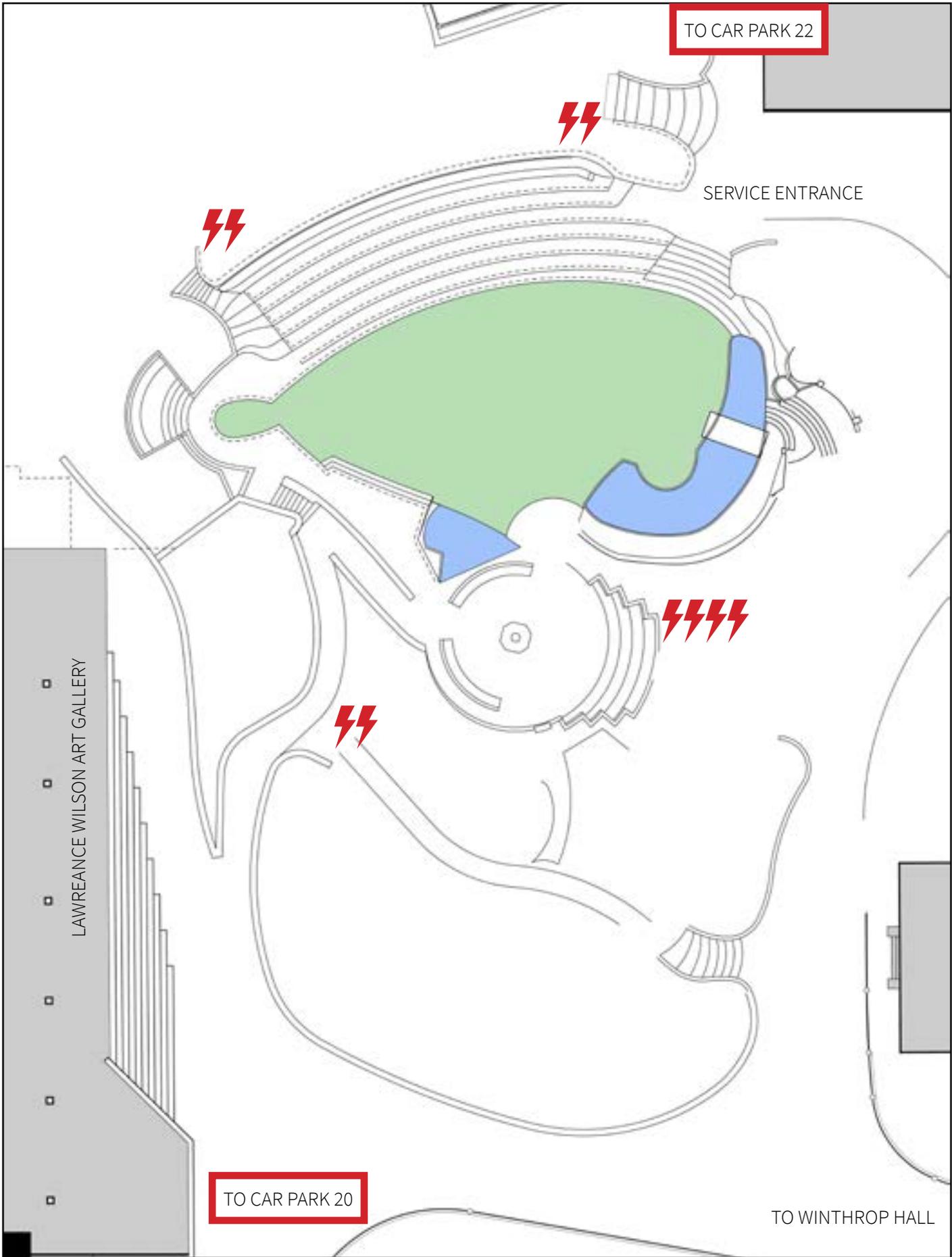
Accessibility and toilets

The closest toilets are located under the archway on the east side of Winthrop Hall. Accessible toilets are located on the north side of the Robert Street building (south of the Lawrence Wilson Art Gallery).

Parking and vehicle access

The closest guest parking is car park 20. The bridal party may disembark in car park 22 (outside the Vice Chancellery) but may not park there.





 10A Socket – only red sockets are live Scale: 1:315 @A4



The Tropical Grove

In the heart of the University campus is a hidden gem – the Tropical Grove, a popular wedding ceremony venue.

Nestling within the lush greenery of the Great Court is a shady spot surrounded by towering palms, gums and more exotic residents: the Ginkgo Biloba, one of the oldest known plant species dating back 270 million years, and the Honeymoon Tree, planted by UWA's first gardener and brought back from South Australia whilst on his honeymoon!

Maximum standing capacity: 150





Special features

Great for small groups of up to 150.

Close to the historic Winthrop Hall.

A ceremony booking includes a complimentary Photography Ticket for the UWA campus.

Booking the Tropical Grove for a ceremony

A minimum of 2 hours must be booked, to include all set-up and pack-down. Other ceremonies may precede or follow you, so book more time if everything won't fit into 2 hours.

Complete the Booking Form and send to bookings-theatres@uwa.edu.au.

If the date is available and the Form is in order, payment will be taken and you will be emailed confirmation. This is normally completed within 5 working days.

Charges

The Tropical Grove	2 hours	1 additional hour
Standard rate	\$500	\$250
Current staff, students & alumni	\$400	\$200

A complimentary Photography Ticket (normally \$100) is included in your booking.

How to pay

Please provide your credit or debit card details in the Booking Form. You will not be charged until your booking is confirmed.

Useful information

Because of the many underground services close to the surface, nothing in your event may penetrate the ground.

In consideration of other campus users you must get permission from us for bagpipes and amplified music.

There are no venues for wet weather contingency.

Booking a reception

Receptions at UWA are memorable events. They're more complex than a ceremony, so please contact our Bookings Team who will be happy to guide you through your options and provide an estimate of cost.

A reception package at the [University Club](#) includes a free ceremony booking and Photography Ticket.

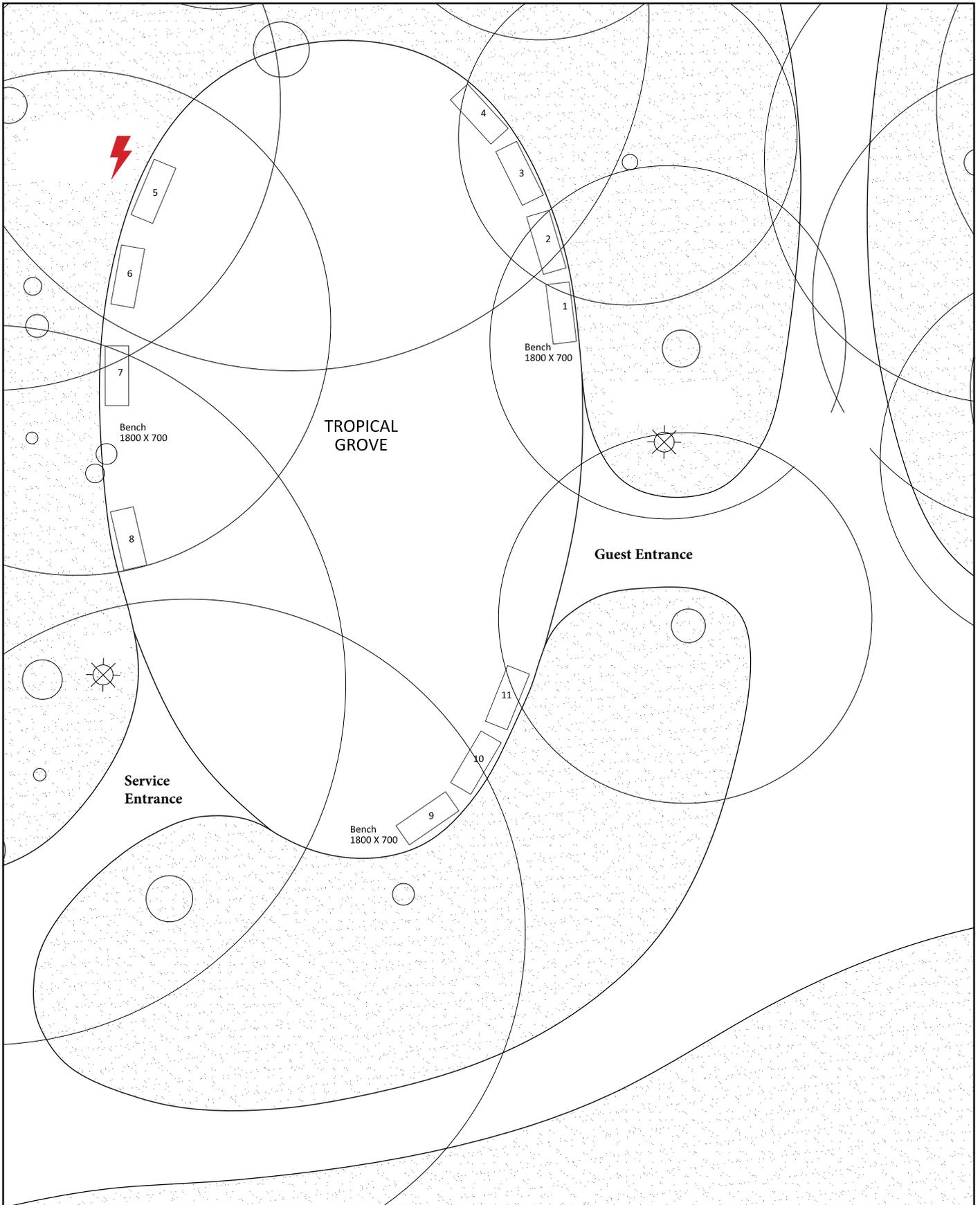
Accessibility and toilets

The closest public toilets are located under the archway on the east side of Winthrop Hall. An accessible female toilet is located on the north side of General Purpose Building 2 (south of the Lawrence Wilson Art Gallery) and an accessible male toilet is located to the west of the Arts building.

Parking and vehicle access

The closest parking to the Tropical Grove is car park 18, 19 or 20. Car park 19 is the closest for the bridal party to disembark.





 10A Socket Scale 1:170 @ A4



Prescott Court

One of the University's largest and most flexible open spaces, Prescott Court is a favourite shady spot for events of all kinds.

Right next to the Derbarl Yerrigan (Swan River), this land has been significant for the traditional custodians, leading to the University locating its new, state-of-the-art School of Indigenous Studies next to Prescott Court.

Maximum standing capacity: 750

Prescott Court is an open space.

Marquees may be constructed as part of a reception booking.



Special features

Large and flexible space.

Sweeping lawns and substantial tree shade.

A ceremony booking includes a complimentary Photography Ticket for the UWA campus.

Booking Prescott Court for a ceremony

A minimum of 2 hours must be booked, to include all set-up and pack-down. Other ceremonies may precede or follow you, so book more time if everything won't fit into 2 hours.

Complete the Booking Form and send to bookings-theatres@uwa.edu.au.

If the date is available and the Form is in order, payment will be taken and you will be emailed confirmation. This is normally completed within 5 working days.

Charges

Prescott Court	2 hours	1 additional hour
Standard rate	\$500	\$250
Current staff, students & alumni	\$400	\$200

A complimentary Photography Ticket (normally \$100) is included in your booking.

How to pay

Please provide your credit or debit card details in the Booking Form. You will not be charged until your booking is confirmed.

Useful information

Because of the many underground services close to the surface, nothing in your event may penetrate the ground.

In consideration of other campus users you must get permission from us for bagpipes and amplified music.

There are no venues for wet weather contingency.

Booking a reception

Receptions at UWA are memorable events. They're more complex than a ceremony, so please contact our Bookings Team who will be happy to guide you through your options and provide an estimate of cost.

A reception package at the [University Club](#) includes a free ceremony booking and Photography Ticket.

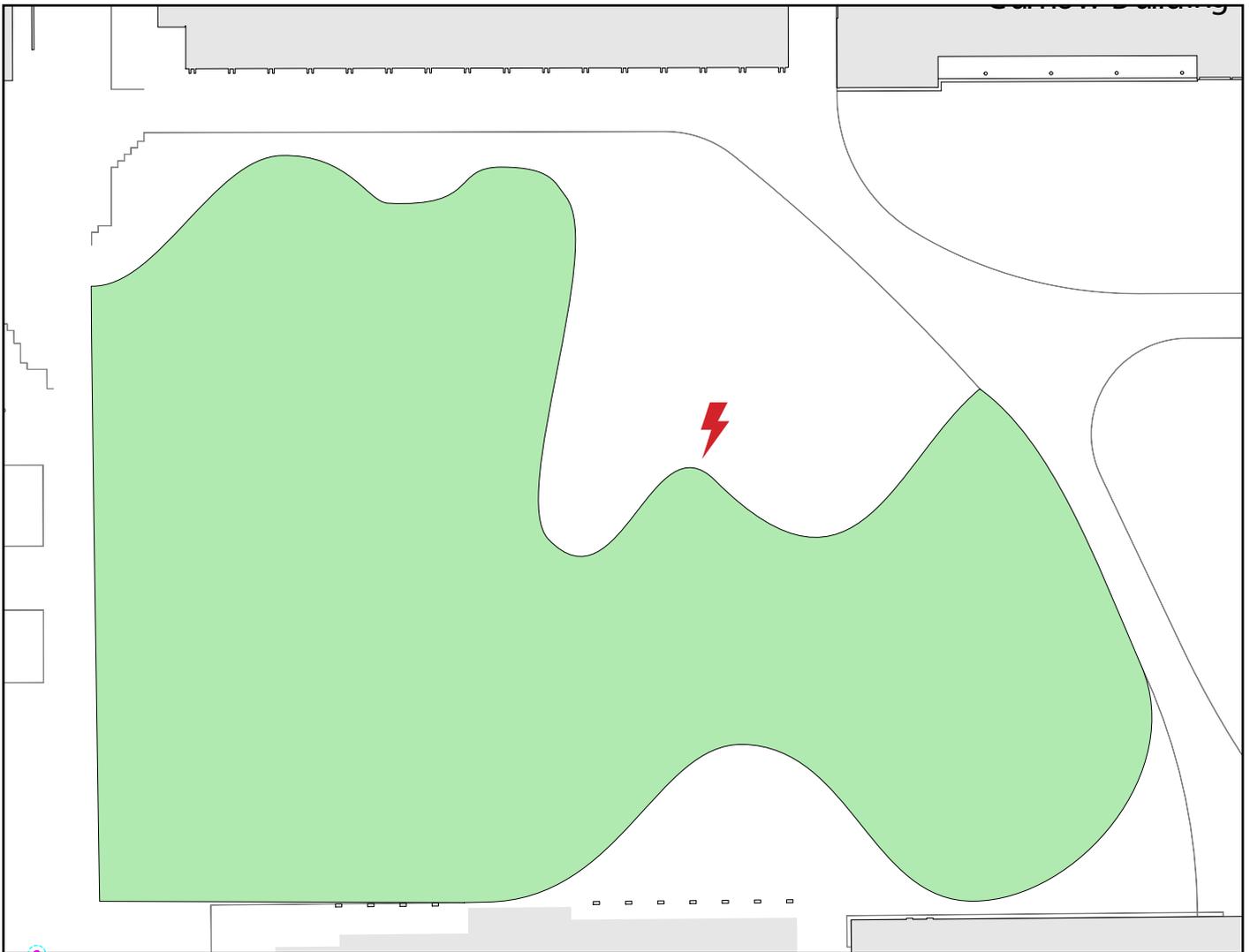
Accessibility and toilets

Toilets are located on the south side of the North West Wing of the Institute of Agriculture.

Parking and vehicle access

The closest parking to Prescott Court is car park 6, which is closest for the bridal party to disembark. However, guests should park in car park 43 which is considerably larger.





 10A Socket Scale 1:600 @ A4

Before You Book

Making a booking

Your booking

Setting up on the day

Your ceremony

Photography as part of a ceremony booking

Making a booking

Which venues can I book? Wedding ceremonies can only be held in outdoor spaces. Sorry, Winthrop Hall is not available.

When? As a working University we prioritise teaching, research and activities such as examinations, graduations and Perth Festival. This is why most weekdays and some weekends are not available for wedding bookings.

How do I make a booking request? Complete the booking form and email it to bookings-theatres@uwa.edu.au.

Can I talk to someone? Absolutely! Our friendly and experienced Bookings Team can be called on 08 6488 7407.

Your booking

How long is a standard booking? Two hours, which includes access for set-up and pack-down. If you have a complex set-up or plan to follow your ceremony with a reception, you may need a longer booking.

Can I hold a rehearsal beforehand? You may book a rehearsal beforehand, however you must contact us to arrange a suitable date and time.

Can I change the date or time of my booking? Any changes to booking times, dates or venues will incur a \$50 administration fee.

What happens if I cancel my booking? If cancelled outside 90 days of the wedding date, a 50% cancellation fee will apply. If cancelled within 90 days of the wedding date, the total hire fee will be forfeited.

Setting up on the day

Can vehicles enter the pedestrianised part of the campus? No.

Can I access the venue beforehand to set up? No, you cannot enter your venue before the time you have booked – there could be another ceremony booked in. If you need more time to set up, please make a longer booking.

What if it rains? Unfortunately, no wet weather alternatives are available.

What decorations can I have? Free-standing decorations such as chairs, a signing table and carpet are permitted. You may not attach equipment or decorations to buildings, walls or trees, or penetrate the ground.

Is there electricity? Domestic electrical sockets are available in all venues – see the scale drawings in the venue specifications.

Your ceremony

Where can guests park? The nearest car parking for each venue is described in the venue specification.

Where can the bridal party disembark? The nearest locations are described in the venue specification.

Are there toilet facilities? Yes – the nearest facilities for each venue are described in the venue specification.

Can we play music during the ceremony? Yes, unamplified music is permitted. Amplified music is not permitted – the campus is busy and amplified music may cause disruption to other events. Bagpipes may only be played with prior permission.

Can we have confetti, rose petals or rice? Sorry, but confetti, rose petals and rice are strictly prohibited to ensure other groups are not affected and indigenous wildlife is not harmed.

Can I serve drinks at my ceremony? If you plan to serve alcohol at your ceremony, a liquor permit must be completed and returned to us. A form is provided when your booking is confirmed.

Who is responsible for cleaning up afterwards? The Hirer is responsible for ensuring that the area is left clean and tidy. There is a fee for the cleaning or repair of an area if it is left in an unsatisfactory condition.

Can we have a meal or reception at the University Club of Western Australia? Yes, provided a Club member, or someone eligible to be a member, is present at your event. University alumni and current staff are eligible. Find out more about the Club [here](#).

Photography as part of a ceremony booking

I only want a photo shoot and don't want to book a venue – what do I do? If you only need to take photos, you simply [buy a Photography Ticket here](#).

Can I have my photo shoot on a different day to my booking? Yes, but to do this you'll need to [buy a separate Photography Ticket](#) for the date of the shoot.

I'm booking a ceremony venue, do I need to buy a photography ticket? No, a complimentary one-hour Photography Ticket for the day of your booking is included in your ceremony booking.

Does it matter what time I do my photographs? No, you are welcome to take photographs before or after your ceremony on the day of your booking.

I need more than an hour's time - What do I do? You can buy additional Photography Tickets. Each Ticket gives you an extra hour on campus. So if you need 2½ hours for photography, buy two additional Photography Tickets to add to your complimentary Ticket that comes with your ceremony.

What happens if the photo location I want is being used by another event?

There are many events across the campus every day. We make no guarantee that a specific location will be available for you. If a location is occupied by an event you will have to find somewhere else or wait for them to finish. You may not intrude on another event.

What happens if we run into another photographic party? To minimise this, we limit the number of Photography Tickets issued each day, but it is possible you will encounter another photographic party. We expect all Photography Ticket holders to work cooperatively around each other.

Why do I have to carry proof of my booking with me? Whilst on campus you may be approached by a member of staff or Security who can require you to show your booking.

Can I take photos in a venue I haven't booked? Photography in venues is restricted to wedding parties who book a ceremony in that venue.

Can I bring alcohol onto the campus for my photoshoot? The University is subject to WA licencing laws. To consume alcohol on University land you must first seek permission from the University through a Liquor Permit Request. Email us to [request a form](#). For a photoshoot, it's more convenient to use a soft drink substitute.

Why do you have Photography Tickets? The campus is huge! The campus is large, but we know from experience that there are a small number of specific locations that are popular for photography. By issuing only a limited number of Tickets a day we manage demand so that everyone has a good chance of having a great experience.

Conditions of booking

1. TERMS

- a) The Hirer is the person or organisation described in the Booking Request.
- b) The Licensor is The University Club of WA Pty Ltd, trading as University Theatres, ABN 46100673603.
- c) The Booking is the hire of the Licensor's facilities.
- d) The Venue is the Licensor's venues and the Crawley campus of the University of Western Australia.

2. BOOKINGS

- a) A Booking is only confirmed when the Hirer receives written confirmation from the Licensor.
- b) A 2% surcharge applies for all credit card transactions over \$1,000.

3. CANCELLATION & TERMINATION

- a) All cancellations must be received in writing.
- b) The cost of cancellation is determined by the interval between the date of cancellation and the start date of the Booking:
 - i) 90 days or more: 50% of the fee will be refunded.
 - ii) Fewer than 90 days: The fee is not refunded.

4. DAMAGE, LIABILITY & INSURANCE

- a) The Hirer and the representative of the Hirer signing this agreement shall be jointly and severally liable.
- b) The Hirer releases the Licensor (and its agents, contractors, subcontractors and employees) from any action, claim, damages, demand, expense, liability and loss of any kind for damage, loss, injury or death occurring as a result of the Hirer's Booking, except to the extent that the damage, loss, injury or death was caused by the negligence or wilful act of the Licensor (and its agents, contractors, subcontractors and employees).
- c) The Hirer indemnifies The Licensor (and its agents, contractors, subcontractors and employees) from any action, claim, damages, demand, expense, liability and loss of any kind arising from or relating to:
 - i) Any faulty property brought into the Venue by the Hirer (or its agents, contractors, subcontractors and employees) or
 - ii) Any negligent or wilful act by any guest, invitee or other person (while that person is in the Licensor's venues) which causes loss of, or damage to, the Hirer's property in the Venue as a result of the Hirer's Booking.
- d) The Hirer shall be responsible for leaving the Venue clean and tidy at the conclusion of the Booking and the Licensor may carry out at the expense of the Hirer such cleaning or other remedial work as required to restore the Venue to a satisfactory condition.
- e) Excepting fair wear and tear, the Hirer shall be liable to the Licensor for any damage to the Venue, or any fittings, equipment or other property therein, which occurs during the Booking.
- g) The Hirer is responsible for the security of their effects.

5. FORCE MAJEURE

- a) Where matters beyond the reasonable control of the Licensor, such as bad weather, impair or prevent the Licensor being able to perform its obligations, the Hirer releases the Licensor from any liability or loss incidental or consequential to such matters.

6. SAFETY

- a) The Hirer must, in advance of the event, advise the Licensor of any potentially hazardous activity occurring in the Venue, including hazardous actions, materials or equipment.
- b) The Licensor retains the right to adjust any activities of the Hirer to ensure compliance with occupational health and safety standards, as defined by the Licensor, the University of Western Australia, the City of Perth, state and federal law. This adjustment can extend as far as cancellation of the Booking and the Licensor will not be liable for any subsequent losses sustained by the Hirer.
- c) All equipment supplied by the Hirer (and its agents, contractors and subcontractors) must comply with current, Australian safety standards.
- d) The Licensor has authority to determine and enforce acceptable sound level limits but is under no obligation to the Hirer to pre-determine those levels.

7. OBSERVANCE OF LAWS

- a) The Hirer shall comply with the provisions of the University of Western Australia Act, the [By-laws](#), [Statutes](#) and [Regulations](#) of the University, and with the provisions of all Acts and Regulations applicable to the Hirer and shall indemnify and keep indemnified the Licensor against all losses, expenses, liabilities, claims and damages incurred as a result of the Hirer's breach of any such Act, By-law, Statute or Regulation.
- b) The Hirer shall indemnify and keep indemnified the Licensor against all losses, expenses, liabilities, claims and damages incurred by the Licensor for infringement of copyright arising from the Hirer's Booking. The Licensor is under no obligation to ensure, prior to the Booking, that the Hirer will not infringe copyright.
- c) Both the Hirer and the Licensor shall not admit patrons to the Venue in excess of the described capacity of the venue.

8. ACCESS TIMES

- a) The times of the Booking must be strictly adhered to, and include all set-up and pack-down activity.

9. ADVERTISING

- a) The Hirer shall not issue any advance advertising of the Booking before receiving the Licensor's written confirmation of the Booking. The Licensor shall not be liable for any losses incurred by the Hirer as a result of promoting or preparing for an unconfirmed booking.
- b) The Hirer shall not make any statement in any advertisement which directly, or indirectly, falsely implies that the use for which the Venue is hired is conducted or promoted by the Licensor or the University of Western Australia.

10. GOOD ORDER

- a) The Hirer shall be responsible for the maintenance of good order in and around the Venue during the Booking.
- b) The Hirer shall comply with any instruction by any employee of the University of Western Australia to the maintenance of good order and compliance with these conditions in and around the Venue.
- c) The University may, without liability for loss or damage to the Hirer, close down the Venue before or during an event if in the opinion of University staff the event is objectionable, dangerous, unlawful, infringes the intellectual property rights of third parties, is different to the event described in the booking request, is potentially detrimental to the reputation of the University or contravenes the University's Statutes or By Laws.
- d) If, after booking confirmation, changes to the event might reasonably cause the University to reassess the booking request, the Hirer is obligated to inform the University of these changes immediately.
- e) The University reserves the right to require the Hirer to provide, at any time, a satisfactory risk management plan for their event. Failure to provide a plan deemed sufficient by the University may lead to a booking request being cancelled or the Booking being cancelled under the terms of clause 10c.

11. DISTINGUISHED VISITORS

- a) So that University protocols may be observed, the Hirer shall give the Licensor sufficient advance notice of the attendance of Regal or Vice-Regal visitors, Heads of Government or persons representing them.

12. STAFF

- a) The Licensor may identify that staff must be engaged to ensure safe working conditions and public safety. Where possible the Licensor will notify the Hirer of this decision in advance of engaging those staff but, because of the need to prioritise public safety, the Licensor will not guarantee that advance notification will always be given.

13. CONTRACTORS

- a) Contractors must carry public liability insurance for a minimum amount of \$20,000,000 and be able to prove cover with a copy of the policy and a certificate of currency of insurance at least 28 days before an event.
- b) The Licensor may refuse contractors access to the Premises if they do not comply with the Licensor's minimum standards of safety and public liability.

14. PARKING & VEHICLES

- a) Vehicle owners must park in marked bays and comply with the relevant restrictions and charges.
- b) Access to the Inner Campus (behind bollards) is strictly by agreement with the Licensor and only granted in exceptional circumstances. Access must not be sought by any other means. Because some areas are not engineered for heavy loads, instructions from the Licensor of the specific route of access across the Inner Campus must be adhered to.
- c) After deliveries in the Inner Campus, vehicles must immediately leave the Inner Campus. Vehicles may only remain in the Inner Campus after their delivery by agreement with the Licensor.

15. DECORATIONS, DISPLAYS AND SIGNAGE

- a) No items are to be attached, pinned, taped, roped, stuck or glued to any wall, floor, ceiling, door, tree or any other surface at the University. The cost of making good damage caused by such items will be charged to the Hirer.
- b) Glitter, confetti, rice, helium balloons and materials which will be difficult to remove are not permitted in or around the Venue.
- c) The Hirer will ensure that the Hirer and all their contractors will not penetrate the ground in any way, including by any pin, stake or pole. The Hirer is liable for the cost of repair to fresh water, power, data, reticulation and sewerage services.

16. LIQUOR

- a) The Hirer shall not distribute any liquor at the University unless specifically approved by the Licensor.
- b) Approval for the distribution of liquor will be granted on the satisfactory completion of a Liquor Permit request.
- c) The Hirer may not sell liquor.

17. DISPUTES

- a) Any formal dispute between the Hirer and the Licensor arising from, or in relation to, a Booking shall be submitted to arbitration by a person appointed by the Vice-Chancellor of the University and the decision of the arbitrator shall be binding on the Hirer and the Licensor.

18. APPLICATION OF THE CONDITIONS OF HIRE

- a) The Hirer must ensure that each of its servants, agents, invitees, licensees, players, performers, participants, exhibitors and competitors comply with these Conditions of Booking.