



International Student Release Form

International student visa holders must apply for a release from The University of Western Australia (UWA) if they are seeking to transfer to another CRICOS registered education provider in Australia. This is in accordance with Standard 7 of the [National Code of Practice for Providers of Education and Training to Overseas Students 2018](#).

Students must apply for a release to transfer if:

- they are currently studying in a pathway provider course, and do not wish to continue on to their principal degree course at UWA;
- they have completed their studies at a pathway provider, but do not wish to continue on to their principal degree course at UWA; or
- if they are currently enrolled in their principal degree course and have not completed at least six months of study.

You will not require a release if you have completed six months of your principal course.

Before applying, check the circumstances listed in the [UWA's website Release Requests](#) to find out when a release will or will not be granted. Then send the completed form, together with all other necessary documentation to UWA Admissions (admissions@uwa.edu.au).

Your application will be assessed within 10 working days. If your application meets the requirements, we will provide you with a release. If your application is not successful, we will inform you and outline the reason for this decision in writing.

Personal Details

UWA Student ID: _____ Date of birth (DD/MM/YYYY): _____

Family name: _____ Given names: _____

Contact Details

Unit No./Street Name: _____

Suburb/City: _____ State: _____ Postcode: _____

Personal Email Address: _____ Mobile No.: _____

UWA Course Details

UWA Offered Course: _____

UWA Course Intake: _____

Pathway Course Details (if applicable)

Pathway Provider (tick one): CELT UWA College Canning College Other: _____

Pathway Provider Course: _____

Supporting Documentation to be provided

- A valid letter of offer from the CRICOS registered education provider you are seeking a transfer to.
- A signed personal statement explaining the reason(s) for your release application.
- A copy of the personal details page of your passport.
- Any other documentation to support your release to transfer request.
- If you are currently enrolled in a pathway provider course, or if you have just completed your pathway provider course, your most recent official academic transcript.
- If you are a government-sponsored student, a written confirmation from your sponsor approving your transfer.

If you are under 18 years of age

- The above documentation.
- Written confirmation or approval from your parent or legal guardian supporting your transfer.
- If you are not living with a parent or suitable relative in Australia, we must receive written confirmation from the education provider you are seeking a transfer to that they will accept responsibility for your accommodation, support and general welfare arrangements.

Declaration

By submitting and signing this form:

- I understand that my request for a release to transfer education providers will be reported to the Department of Home Affairs.
- I declare that all information and documents I have provided are genuine and correct.
- I understand that I must remain enrolled in my current course until the full release request process is finalised.
- I understand that it is not guaranteed that I will receive a refund for tuition fees paid to UWA if I am granted a release from UWA, and I am subjected to [UWA's Fee Refund Policy for International Students](#).
- I understand that UWA reserves the right to consider other factors when making a final decision, including information and/or documents provided as part of my initial admission application.

Student's Name: _____ Student's Signature: _____

Date Signed (DD/MM/YYYY): _____

Parent/Legal Guardian Approval (if student is under 18 years of age)

Name: _____ Signature: _____

Date Signed (DD/MM/YYYY): _____

Office Use Only

Callista Updated Student notified of decision PRISMS Updated Completed and Filed

Authorised by: _____ Date (DD/MM/YYYY): _____

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CRICOS Provider Code 00126G