

SSAF Advisory Committee - Terms of Reference

1. Role

- 1.1. Assist the Office of the Deputy Vice-Chancellor (Education) and other relevant departments and organisations to set priorities for, and monitor outcomes of, SSAF expenditure, within the bounds of the distribution determined by the UWA Senate.
- 1.2. Ensure SSAF expenditure is underpinned by: 1) the University's strategic objectives and in particular the priorities established by *Experience UWA 2025*, 2) the legislative requirements regarding the use of the SSAF, 3) input from students and student associations.
- 1.3. Ensure annual SSAF expenditure is administered transparently and that related student communications are clear and consistent.
- 1.4. Ensure all appropriate internal and external SSAF reporting is undertaken.
- 1.5. Advise on annual changes to SSAF rates.

2. Governance

The SSAF Advisory Committee is to report to the Deputy Vice-Chancellor (Education).

3. Membership

Director, Student Life (*Chair*)

Associate Director, Student Services and Engagement or nominee

Associate Director, Student Success and Wellbeing or nominee

General Manager, UWA Sport or nominee

Manager, Strategic Projects, Student Life

Managing Director, Student Guild

President, International Students, Student Guild

President, Postgraduate Students' Association

President, Student Guild

President, UWA Sports Council

Student representative nominated by the President, Student Guild (*optional*)

Executive Officer

Note: Student representatives must comprise at least one undergraduate student, one postgraduate student and one international student

2. Frequency and timings of meetings

To meet four times a year, with timings to align with the academic year and pertinent governance structures (e.g. Senate sittings). Proposed meeting months: March, June, October and December.