

Application for National Mediation Re -Accreditation



MEDIATOR RE-ACCREDITATION

Accredited mediators seeking renewal of accreditation must continue to meet the requirements set out in the NMAS Approval and Practice Standards and, within each two year cycle, provide evidence to that they have been conducting mediation and have engaged in continuing professional development (CPD) as described below:

1. Mediators must have conducted at least 25 hours of mediation, co-mediation, or conciliation (10 hours in the case of a first renewal) within the two year cycle. Where a mediator has not met this requirement, it is required that the mediator attend appropriate training, coaching and/or assessment.
2. A mediator must undertake CPD of at least 25 hours that contributes to the knowledge, skills and ethical principles contained in the Practice Standards. This may be made up as follows:
 - a. Participating in Education (up to 20 hours). This means participating in formal structured activities such as training seminars and workshops (up to 20 hours) or attending conferences (up to 15 hours).
 - b. Reflecting on Practice (up to 15 hours). This means receiving professional supervision or coaching or participating in structured peer-based reflection on mediation cases.
 - c. Providing Professional Development (up to 15 hours). This means delivering presentations on mediation or related topics, including two hours of preparation time for each hour delivered, or providing professional supervision, assessment, coaching or mentoring of mediator trainees and mediators.
 - d. Credit for Related Professional CPD (up to 10 hours). This means hours of CPD completed to maintain professional licensing or accreditation related to their mediation practice, such as in law or in the behavioural or social sciences or in the professional field in which they mediate, such as building or engineering.
 - e. Learning from Practice (up to 8 hours). This means participating in up to four mediations as a client representative or in a formal learning capacity (up to 2 hours per mediation), or role-playing for trainee mediators and candidates for mediator assessment (up to 2 hours per simulation).
 - f. Self-directed Learning (up to 5 hours). This means private study such as reading, listening to or viewing pre-recorded content such as podcasts, or writing articles or books relevant to mediation that are published in recognised journals or by recognised publishers.
 - g. Other (up to 5 hours). This means such other activities as may be approved by the MSB on application by an RMAB.
3. A mediator who does not meet in full the requirements set out in Section 3.5 of the Practice Standards (<https://msb.org.au/themes/msb/assets/documents/national-mediator-accreditation-system-2015.pdf>) due to health or career circumstances or residence in non-urban or CALD communities, must undertake sufficient supplementary CPD to meet the requirements before renewal of Accreditation can be granted.
4. To receive registration as a Nationally Accredited Mediator for an additional two years, there is a cost of \$150, which consists of the Mediator Standards Board (MSB) fee, GST, and administration costs for UWA.
5. CPD hours relied upon for any one renewal of Accreditation must not be used for any subsequent renewal of Accreditation.
6. A mediator must meet these requirements within two months of the due date for renewal of Accreditation, or their Accreditation will automatically lapse.

PLEASE FILL OUT THE FORM BELOW BY TYPING INTO THE RELEVANT FIELDS (e-signature is acceptable, or print and sign).

PLEASE EMAIL THE COMPLETED DOCUMENT TO: mediation-clinic@uwa.edu.au

Application for Re-Accreditation

Part 1: Personal Details

Name:

Address:

Phone:

Email:

Occupation:

Employer:

Part 2: Declaration of Good Character, Compliance, and Insurance

a. Good character

I confirm that the declarations that I made in my application to UWA for Accreditation under the NMAS relating to “good character” continue to be true:

Please cross:

I declare I am without any serious conviction or impairment that could influence my capacity to discharge my obligations as a mediator in a competent, honest, and appropriate manner.

I declare that to the best of my knowledge and belief I am not a ‘prohibited person’ (or its equivalent) as defined in a particular jurisdiction.

I declare I have not been disqualified to practice by another professional association relating to any other profession (for example, a Law Society or a Medical Association).

b. Compliance

Please cross:

I confirm I have read the *Australian National Mediator Practice and Approval Standards* available at: <https://msb.org.au/themes/msb/assets/documents/national-mediator-accreditation-system-2015.pdf>

I undertake to comply with any relevant legislation, the *Australian National Mediator Practice and Approval Standards* and any other approval requirements that may relate to particular schemes.

c. Insurance

Complete either i) or ii) Cross and complete appropriate boxes:

i) I confirm that I have employee status with UWA, or another workplace, and will only be mediating matters covered by their indemnity insurance.

OR

ii) I confirm that I have private professional indemnity insurance:

Name of insurance company:

Policy number:

Expiry date of policy:

Part 3: Mediation Experience

a. Hours of mediation, co-mediation, or conciliation

i) I confirm that I have conducted 25 hours of mediation, co-mediation, or conciliation in the two years since accreditation. Please provide details below.

OR

ii) I confirm that I have completed 10 hours of mediation, co-mediation, or conciliation in the past two years. Please provide details below. The reasons for this are:

Only accredited within the last two years.

Worked primarily in the related areas of dispute manager, facilitator, conflict coach, or related area.

I have undertaken a family, career, or study break.

I have been ill or injured.

Other:
(please specify)

OR

iii) I confirm that I have successfully completed the training, coaching and/or assessment as required.

I have completed 10 hours of coaching in the two years since accreditation.

I have completed 10 hours of further training in the two years since accreditation.

I have successfully completed a re-accreditation role-play in the previous six months.

Part 4: Continuing Professional Development (CPD)

I confirm that I have completed 25 hours of CPD activities in the two years since Accreditation.

Please provide details below:

Type of activity	Name and provider of activity	Date	Hours
Educational programmes, seminars, or workshops (up to 20 hrs)			
Attending conferences (up to 15 hrs)			
Reflecting on Practice (up to 15 hrs)			
Providing Professional Development (up to 15 hrs)			
Credit for related professional CPD (up to 10 hrs)			
Learning from Practice (up to 8 hrs)			
Self-directed learning (up to 5 hrs)			
Other (up to 5 hrs)			
Total number of hours [Total must be 25+]			

Part 5: Acknowledgement and Declaration

I certify that the content I provide in this application is true and correct to the best of my knowledge.

Signed:

Date:

Name:
(typed)

Part 6: Payment

Once your application has been approved, you will be sent the payment details via email.