**Schedule 1: CODING SPECIFICATIONS TABLE**

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| **Categories** | **Items** | **Coding Type** | **Coding Structure** | **Examples** |
| **Courses** | 1. Undergraduate Bachelor’s Pass Degree Courses | Alphanumeric | Must be 5 characters, where the first two alpha characters are determined by course type, as follows: BP – Undergraduate Bachelor’s Pass; BH – Undergraduate Bachelor’s Honours; DU – Undergraduate Diploma; DA – Advanced Diploma. The last 3 characters must be numeric. | BP001 Bachelor of ArtsBP002 Bachelor of CommerceBH005 Bachelor of Philosophy (Honours) |
| 2. Undergraduate Bachelor’s Honours Degree Courses |
| 3. Undergraduate Diploma |
| 4. Advanced Diploma |
| 5. Pre-2012 Undergraduate Bachelor Pass Degree Courses | Numeric | • Must be 5 characters, where the first numeric refers to the Faculty as follows: 1 = Arts; 2 = Law / Architecture, Landscape and Visual Arts; 3 = Education; 4 = Business, 5 = Science (Life and Physical Science) 6 = Engineering, Computing and Mathematics; 7 = Science (Natural and Agricultural Science); 8 = Medicine, Dentistry and Health Sciences (Dentistry)9 = Medicine, Dentistry and Health Sciences (Medicine) (Note: Course codes are not normally amended due to a change to the responsible organisational entity, which occurs infrequently.)• Second numeric is a variable which normally represents one of the following: 0, 1, 2 or 3. It is also used as a variable to distinguish faculties with the same numeric code. For example,2 = Law / Architecture, Landscape and Visual Arts (ALVA), but a second numeric of 5 is used for courses offered by ALVA to differentiate them from those offered by Law.• Third numeric must refer to the level of the course, as follows: 0, 1 = Bachelor; 2 = Graduate Certificate / Undergraduate Diploma; 3 = Graduate Diploma; 4 = Prelim; 5 = Masters by coursework (including coursework and dissertation) and Professional Practice Masters; 6 = Masters by thesis and coursework; 7 = Masters by research; 8 = Doctorate by coursework, Professional Practice Doctorates, Clinical Doctorates; 9 = Higher Doctorates, Doctorates by Research, Professional Doctorates• Fourth numeric has no convention and fifth numeric must be a zero | 10110 Bachelor of Arts (pre-2012 degree course)50320 Graduate Diploma in ForensicScience10720 Master of Music – Research10910 Doctor of Letters20490 Higher Degree by ResearchPreliminary25610 Master of Urban Design - Thesis and Coursework20370 Graduate Diploma in Energy Law |
| 6. Postgraduate Courses |
| 7. Pre-2012 Undergraduate Bachelor’s Honours Degree Courses | Alphanumeric | Same as pre-2012 Undergraduate Bachelor’s pass degree course (item 5), but the fifth numeric, which is a zero, must be replaced by the alphabet ‘H’. | 5011H Bachelor of Science (Honours) |
| 8. Doctoral DegreesCourses | 8a. PhD courses | Numeric | Must be 5 characters (0x8x0), where the first numeric and third numeric of 0 and 8 respectively are fixed. The third numeric of 8 is used exclusively for PhD courses. The second and fourth numeric characters are used to indicate course numbering. The second numeric is normally a zero but is used when the course created is numbered tenth or higher. | 00810 Doctor of Philosophy01810 Doctor of Philosophy/ Master ofInfectious disease |
| 8b. Cross-institutional | Alphanumeric | Must be a standard 5-character fixed alphanumeric code (0080P) |  |
| 8c. Non-award | Numeric | Must be a standard 5-character fixed numeric code (00800) |  |
| 8d. Prelim | Numeric | Must be a standard 5-character fixed numeric code (00410) |  |
| 9. Cross Institutional / Non-Award Courses | Alphanumeric | Must be 5 characters, where the first numeric refers to the Faculty (as above for item 5 and item 6), second and third numeric characters must be a zero, fourth numeric has no convention and the fifth character must be an alphabet, where ‘U’ refers to undergraduatecourses, ‘P’ refers to Postgraduate courses or ‘N’ refers to Non-award courses | 8000N Non-Award (Dentistry)9000P Cross Institutional (Medicine) Postgraduate |
| 10. Exchange / Study Abroad | Alphanumeric | Must be 5 characters, where the first three numeric characters must be a zero, fourth numeric must be either an ‘8’ for Exchange or ‘9’ for Study Abroad and the fifth character must comprise one of the following alphabets: ‘U’, ‘P’ or ‘N’, where ‘U’ refers to undergraduate courses, ‘P’ refers to Postgraduate courses or ‘N’ refers to Non-award courses | 0009N Non-Award (Study Abroad)0008P Cross Institutional (Exchange) Postgraduate |
| 11. Open Universities Australia | Alphanumeric | Must be 5 characters, where the alpha prefix provides for the acronym of the course. The two numeric characters refer to number of courses. | OUA01 Open Universities Australia(Postgraduate) |
| 12. UWA Extension / Enabling / Bridging Courses | Numeric | Must be 5 characters (00xx0) where the third and fourth numeric characters refer to the number of courses. The third character cannot be an ‘8’, which is exclusively used for PhD courses. | 00150 Mathematics Enabling Course |
| **Unit Sets** | 13. Degree-Specific Major in NC2012 Bachelor’s Pass DegreeCourses | Alpha | Must comprise:• Alpha prefix, specifying the unit set• 5-character alpha code, which is an acronym of the title• a hyphen, which separates the prefix and the 5-character alpha code | MJD – ACCTG (Degree-Specific Major inAccounting)MJS – ACCTG (Second Major inAccounting)SP–ESOFT Software Engineering specialisation in the Master of Professional EngineeringSP–TCHEC Early Childhood Teaching in the Master of Teaching |
| 14. Second Major in NC2012 Bachelor’s Pass Degree Courses and Undergraduate Diplomas |
| 15. Honours Specialisation in NC2012 Bachelor’s HonoursDegree Courses |
| 16. Research Specialisation in Postgraduate Research |
| 17. Specialisations in NC2012 Postgraduate Coursework Courses |
| 18. Major in Pre-2012 Bachelor Pass, HDR Prelims andPostgraduate Coursework Courses |
| 19. Program in Pre-2012 Bachelor’s Pass Degree Courses andPostgraduate Coursework Courses |
| **Units** | 20. Undergraduate | Alphanumeric | • Must be 8 characters, where the first 4 characters are alpha prefixes, which must indicate the subject matter being taught (e.g. EDUC for Education, STAT for Statistics, ECON for Economics)• First numeric must specify the level of the unit (see table 2 for unit levels by course types)• Last three characters can be any numbers but must ensure that the unit code is unique | ENGL4102 Cinema and Cultural StudiesAHEA2201 Aboriginal Health andWellbeingEDUC5410 Teaching literacies |
| 21. Postgraduate |