Appendix: University Policy on Courses – Undergraduate (UP17/3) - updated 16 September 2020

Schedule 1: Degree-specific majors (DSM)					
Degree: Bachelor of Arts	**Degree: Bachelor of Biomedical Science**	**Degree: Bachelor of Commerce**	**Degree: Bachelor of Business**	**Degree: Bachelor of Science**	**Degree: Bachelor of Environmental Design**
• Anthropology & Sociology • Archaeology • Asian Studies • Chinese • Classics and Ancient History • Communication & Media Studies • Criminology • English and Literary Studies • Fine Arts • French Studies • Gender Studies • German Studies • History • History of Art • Human Geography & Planning • Indigenous Knowledge, History & Heritage • Indonesian • Italian Studies • Japanese • Korean Studies • Law & Society • Linguistics • Music: Electronic Music and Sound Design • Music Studies • Philosophy • Philosophy, Politics and Economics • Political Science & International Relations • Psychology in Society • Psychology (Double major) • Spanish Studies • Work & Employment Relations	• Aboriginal Health and Wellbeing • Anatomy & Human Biology • Humanities in Health and Medicine • Biochemistry & Molecular Biology • Exercise and Health • Genetics • Integrated Medical Sciences and Clinical Practice • Medical Sciences • Microbiology & Immunology • Neuroscience • Pathology & Laboratory Medicine • Pharmacology • Physiology • Population Health • Vision Science	• Accounting • Business Law • Economics • Finance • Human Resource Management • Management • Marketing	• Business Management • Global Business • Enterprise and Innovation	• Agribusiness • Agricultural Science • Agriculture Science and Agribusiness (Double major) • Agricultural Science and Technology (Double major) • Agricultural Technology • Anatomy & Human Biology • Biochemistry & Molecular Biology • Biochemistry of Nutrition (Double major) • Botany • Chemistry – Physical and Analytical • Chemistry - Synthetic • Computer Science • Conservation Biology Data Science • Cybersecurity • Engineering Science (Double major) • Environmental Management • Environmental Science • Environmental Science and Management (Double major) • Exercise & Health • Genetics • Geochemistry (Double major) • Geographical Sciences Geology • Integrated Earth and Marine Sciences (Double major) • Marine and Coastal Processes • Marine Biology • Marine Science (Double major) • Mathematics and Statistics • Microbiology & Immunology • Molecular Life Sciences (Double major) • Neuroscience • Physics • Physiology • Psychological Science • Psychology (Double major) • Quantitative Methods • Sport Science • Sport Science, Exercise and Health (Double major) • Wildlife Conservation • Zoology	• Architecture (A & B) • Landscape Architecture • Environmental Geography and Planning

	Schedule 2: Academic Program of the Bachelor of Philosophy (Honours): 32 units (192 points)		
1.	**Structural requirements**	**Undergraduate Major**	**Honours research component**
		See Schedule 3	See Schedule 4
2.	**Research-intensive opportunities**	In second and third academic years, student participation in research-intensive opportunities is required to: a) contribute towards a collaborative and interdisciplinary research project; b) work with a research mentor in the discipline of their major; c) develop a research project with an academic supervisor; d) present their research orally; e) develop a research abstract/poster; f) develop a web presence for their research; g) conduct informed discussions with international research leaders visiting the Institute of Advanced Studies.	
3.	**Communication-intensive component**	In second, third and fourth academic years, student participation in communication-intensive opportunities is required to: a) create individual and group presentations; b) develop knowledge of a foreign language; c) develop a web presence; d) develop public speaking skills; e) develop and practice interview and transcription skills; f) present communication in various contexts and forms.	
4.	**Residential program**	As approved by the Academic Council Students who are admitted to the Bachelor of Philosophy (Honours) having completed the first 48 points of another course of the University are invited to undertake the residential program with the cohort of students commencing the Bachelor of Philosophy (Honours) in the same year.	

		**Schedule 3: Development Criteria for a major**		
1.	**Structure and unit sequence**	Unit Level	**Single Major** (between 48 and 72 credit points of core and option units), with normally	**Double Major** (normally between 84 and 108 credit points of core and option units), with normally
		Level 1	At least 12 credit points	At least 12 credit points
		Level 2	At least 12 credit points	At least 24 credit points
		Level 3	At least 18 credit points	At least 36 credit points
			The structure of each degree specific major must allow the possibility of at least a semester of study abroad. The maximum size of a major is limited by the number of degree-level Foundational Units in the relevant undergraduate degree such that: - The combined credit of Foundational Units and any given Single Major cannot normally exceed 72 Credit Points - The combined credit of Foundational Unit and any given Double Major cannot normally exceed 108 Credit Points	
2.	**Uniqueness of major**		An undergraduate major must have a distinctive disciplinary or inter-disciplinary rationale underpinned by substantial research expertise and reflected in a set of units which must comprise at least half the major. The relevant board may, in exceptional circumstances, approve a request from a discipline to offer more than one major in the same area of knowledge, where there is a strong academic reason.	
3.	**Developmental Progression**		The sequence of units within a major must: a) have academic coherence and conceptual development from Level 1 to Level 3; and b) be taken sequentially from Level 1 to Level 3.	
4.	**Learning Outcomes**		Learning outcomes must be: a) aligned to the learning pedagogy of the major; b) consistent with the knowledge paradigm associated with the major; and c) mapped to the academic objectives of the major; and learning outcomes of the units comprising the major.	
5.	**Embedding Communication Skills**		Disciplines must demonstrate that communication skill development is clearly identifiable in curriculum content, pedagogy and assessment; and occurs in each of the following dimensions: a) written skills; b) oral presentation skills; c) critical thinking and information literacy skills; and d) relevant interpersonal skills, such as active listening, teamwork and negotiation.	
6.	**Embedding Research Skills**		Research skills must be demonstrably embedded within each major in curriculum content, pedagogy and assessment and addressed for each of the following elements: a) Element A: the evolution of the discipline; b) Element B: the methods of enquiry; c) Element C: the practice of enquiry-based thinking; and d) Element D: the discourse conventions of the discipline.	
7.	**Educational Principles**		All UWA Educational Principles must be demonstrably embedded in each major.	
8.	**Subject Prerequisite for a major**		Must be in accordance with the *University Policy on: Admission: Coursework.* Bridging units that substitute for prerequisites do not count towards the total credit of the major.	

**Schedule 4: Development Criteria for an end-on Honours Specialisation: 48 Points**

#	Category	Details	
1.	**Structure and unit sequence**	**Coursework Component:** four units each undertaken and assessed within a semester (24 points). The units may involve advanced level coursework within the discipline or structured research training provided that: a) the units offered are at Level 4 and/or Level 5; and b) at least 50% of the coursework units are undertaken at Level 4.	**Research Component:** A dissertation component (24 points) normally completed within two consecutive semesters. The form a dissertation may take is outlined in the *University Policy on: Courses – Coursework Dissertation.*
		\multicolumn{2}{l}{If any of the four coursework units involve structured research training, these units and the research dissertation unit define the research component of the honours degree course; otherwise the research component must be fully delivered through the research dissertation unit.
2.	**Academic Skills**	Must provide for the development of academic skills which enable a student to: a) construct good research questions and formulate good research topics; b) carry out independent research; c) take a critical stance on existing knowledge/theories; and d) report research results effectively.
3.	**Generic Skills**	Must provide for the development of generic skills which enable a student to: a) solve problems; b) manage projects; c) write clearly and cogently; d) manage time and resources effectively, keeping to strict deadlines; and e) work well with colleagues/supervisors.
4.	**Learning Outcomes**	Learning outcomes must be: a) aligned to the learning pedagogy and assessment framework of the honours specialisation; b) consistent with the knowledge paradigm associated with the honours specialisation; and c) mapped to academic objectives of the specialisation; and learning outcomes of the units comprising the specialisation.}
5.	**Educational Principles**	\multicolumn{2}{l}{All UWA Educational Principles must be demonstrably embedded in each honours specialisation.}
6.	**Admission Requirements**	\multicolumn{2}{l}{Honours is normally taken in the same degree and in the same disciplinary field as the student's degree-specific major and admission requirements must be in accordance with the *University Policy on: Admission: Coursework*.}

Schedule 5: Changes to majors and honours specialisations	
Item	**Circumstances in which changes are made and requirements, where relevant:**
1. Structure of an approved major	Changes may be considered in the following limited circumstances: • following a comprehensive review of the major; • the need to meet accreditation requirements; or • as a result of national or international benchmarking exercise.
2. Sequence of units comprising an approved major	Changes to the sequence of units where: • the level of a unit changes; • the availability of a core unit or an option in a calendar year changes; • a core unit or an option is rescinded; • units are removed or included; • the status of a unit (e.g. from a complementary unit to a core) changes; • the number of options changes; • complementary units are being removed; • the way communication skills and research skills are embedded within the major changes; or • other circumstances on a case by case basis. Changes must not affect the normal structure.

3. Sequence of units comprising an approved honours specialisation	Changes to the unit comprising the honours specialisation where:
	• the level of a unit changes;
	• units are removed or included;
	• the availability of a core unit changes;
	• the rescission of a core unit in the following limited circumstances:
	    ○ following a comprehensive review of the honours specialisation;
	    ○ the need to meet accreditation requirements; or
	    ○ as a result of national or international benchmarking exercise.

4. Academic Objectives of a major/honours specialisation	Where changes do not warrant the creation of a new major/honours specialisation, in the following circumstances: • academic content of the major/honours specialisation has changed; or • the disciplinary focus of the major/honours specialisation has changed.

5. Learning Outcomes of a major/honours specialisation	Where there are proposed changes to the:
	• objectives of the major/honours specialisation;
	• structure of the major;
	• disciplinary focus of the honours specialisation;
	• academic content of the major/specialisation.
	Any change to the learning outcomes of a major/honours specialisation must be:
	• aligned to the learning pedagogy of the major/honours specialisation;
	• consistent with the:
	    ○ disciplinary focus of the honours specialisation;
	    ○ knowledge paradigm associated with the major; and
	• mapped to the:
	    ○ learning outcomes of the units comprising the major/honours specialisation; and
	    ○ academic objectives of the major/honours specialisation.

6. Admission requirements of an honours specialisation	Where there is a change to the admission requirements to an honours specialisation: • the basis of the proposed change is academically sound; • the change provides for sequential building of academic knowledge; • the change provides learning progression and academic coherence; and • the change does not contravene the *University Policy on: Admission : Coursework.*

7.	Title: of major/honours specialisation	A new title is necessary: - to reflect changes to the academic content that do not significantly change the academic objectives of the major/honours specialisation; - to avoid confusion of another major/honours specialisation; - to better reflects the academic objectives of the major/honours specialisation; - because the disciplinary focus has changed; - in other circumstances on a case by case basis.
8.	Code: Major/Honours specialisation	A new code: - is necessary to avoid confusion with the code of another major/honours specialisation; - is necessary to align with changes in disciplinary field; - better reflects the title of the major/honours specialisation; - is necessary in other circumstances on a case by case basis.
9.	Responsible Organisational Entity (ROE) of a major/honours specialisation	A new ROE is necessary: - to accommodate organisational realignment; - where changes have been made or will be made to the academic content of one or more of the units within the major/honours specialisation which requires a change in the teaching responsibilities for the major/honours specialisation.
10.	Rescission: - Major - Honours specialisation	Where: - the major/honours specialisation is no longer part of a disciplinary field; - the major/honours specialisation is out-dated; - the major/honours specialisation is no longer required; - the major/honours specialisation has been replaced by another major/honours specialisation; - there is no academic expertise available to teach relevant units within the major/honours specialisation; - the major/honours specialisation has been subsumed into a new major/honours specialisation; or - the rescission in necessary in other circumstances on a case by case basis.
11.	Introduction, rescission or unavailability of specialisation within an approved major	Specialisation to be introduced, rescinded or made unavailable within an approved major: - to accommodate the teaching of a disciplinary field within the major; - where there is no academic expertise to teach units contained in the specialisation; - where it is no longer being taught or is no longer relevant; or - where it has been replaced by another specialisation of a different disciplinary field. Where a specialisation is being introduced or made available the learning outcomes of the units comprising the specialisation must be mapped to the outcomes of the major.
12.	Subject prerequisites for an approved major	Where there are proposed changes to the: - academic content of the major; - content of the approved prerequisite; or - prerequisite is unavailable. Any change to the subject prerequisites for a major must: - ensure that the change provides for sequential building of academic knowledge; - provide learning progression and academic coherence; and - must be in accordance with the *University Policy on: Admission: Coursework*
13.	Corequisites of an approved major	Removal of a requirement for a corequisite for a major where the structure or academic content of the: - major requiring the corequisite major has changed; or - corequisite major has changed. Replacement of an existing corequisite major with another major where: - the academic content of the existing corequisite major is no longer relevant to the dependant major; or - the content of the dependant major has changed. Any change to the corequisite major must: - ensure that the change provides for sequential building of academic knowledge; and - provide learning progression and academic coherence.
14.	Incompatibility of an approved major	Where the content of one or both majors that were considered incompatible has changed such that the majors concerned are no longer considered incompatible. To be compatible at least four units out of the eight that comprise a pair of majors must be distinctive.

15.	Student categories for an approved honours specialisation	Where practical or other constraints, such as a change in the mode of delivery, require such changes.

Schedule 6: Development Criteria for a minor			
1.	**Structure and unit sequence**	Unit Level	Minor (24 credit points of core and/or options) with normally
		Level 1	Either 6 or 12 credit points (one or two units)
		Level 2	At least 6 credit points (one unit)
		Level 3	No more than 12 credit points (two units)
2.	**Uniqueness of minor**	An undergraduate minor must have a distinctive disciplinary or interdisciplinary rationale underpinned by substantial research expertise and reflected in the set of units that comprise the minor. The relevant board may, in exceptional circumstances, approve a request from a discipline to offer more than one minor in the same area of knowledge, where there is a strong academic reason. A minor must clearly demonstrate one or more of the following characteristics: • Be comprised of Language or Mathematics and Statistics units (as detailed in Schedule 1); • Constitute a discrete and recognised sub-discipline; • Be comprised of units that are thematically linked along a recognised interdisciplinary area of knowledge; or, • Be comprised of units that are thematically linked around a recognised set of professional or sector skills and knowledge.		
3.	**Developmental Progression**	The sequence of units within a minor must: c) have academic coherence and conceptual development from Level 1 to at least Level 2; and d) be taken sequentially from Level 1 to Level 3.		
4.	**Learning Outcomes**	Learning outcomes must be: d) aligned to the learning pedagogy of the minor; e) consistent with the knowledge paradigm associated with the minor; and f) mapped to the academic objectives of the minor; and learning outcomes of the units comprising the minor.		
5	**Educational Principles**	Minors must demonstrate alignment with the UWA Educational Principles.		
6.	**Subject Prerequisite for a minor**	Must be in accordance with the *University Policy on: Admission: Coursework*		

Schedule 7: Development Criteria for Degree-Level Foundational Units			
1.	**Structure and unit sequence**	Unit Level	Up to 24 credit points of degree-level Foundational Units can be required comprised of:
		Level 1	Up to 24 credit points (four units)
		Level 2	Up to 12 credit points (two unit)
2.	**Academic rationale**	Degree-level Foundational Units must demonstrate relevance to the overall learning outcomes and/or knowledge paradigm of the relevant degree. Foundational units may address cross-disciplinary themes relevant to the entire suite of majors in the degree, or they may address core disciplinary knowledge that is relevant to **all** other majors across the degree.	
3.	**Developmental Progression**	Where degrees include Foundational Units at Level 2 they must: e) have academic coherence and conceptual development from Level 1 to Level 2; and f) be taken sequentially from Level 1 to Level 2.	
4.	**Learning Outcomes**	Learning outcomes must be: g) aligned to the learning pedagogy of the degree; h) consistent with the knowledge paradigm associated with the degree; and i) mapped to the academic objectives of the degree.	
5.	**Embedding Communication Skills**	Foundational units may be used at the Degree level to demonstrate that communication skill development is clearly identifiable in curriculum content, pedagogy and assessment; and occurs in each of the following dimensions: e) written skills; f) oral presentation skills; g) critical thinking and information literacy skills; and h) relevant interpersonal skills, such as active listening, teamwork and negotiation.	
6.	**Subject Prerequisite for Foundational units**	Must be in accordance with the *University Policy on: Admission: Coursework*	

Schedule 8: Degree Requirements	
UWA Undergraduate degree / awards	***Degree requirements:*** *To take out the relevant award students must successfully complete:*
(A) Concurrent Undergraduate Diploma	(1) Units, normally to the value of 48 points, from the same disciplinary field, comprising a single major.
(B) Graduate-entry Diploma	(2) Units, normally to the value of 48 points, from the same disciplinary field, comprising a major, excluding any complementary units; and (3) Any additional units to satisfy prerequisites and/or co-requisites
(C) Advanced Diploma	(4) Level 1, 2 and/or 3 units, to the value of 72 points, which must have a distinctive disciplinary rationale, which relates to the academic objectives of the course.
(D) Bachelor's Degree	(5) 144 credit points (24 units), including: (a) no more than 72 credit points undertaken at Level 1;and (b) at least 72 credit points undertaken at Levels 2 and 3 including at least 18 credit points at Level 3; and (c) broadening units as set out in Section 3.1 of the policy; and (d) a degree-specific major. (6) Students commencing an undergraduate degree course of the University are required to take at least 6 credit points (one unit) of their major at Level 3 at the University, or 12 credit points (normally two units) in the case of a double major.

(E) Integrated Honours	(7) 192 credit points (32 units) comprising:
	(a) 144 credit points (24 units) of undergraduate component, including:
	    (i) no more than 72 credit points undertaken at Level 1;
	    (ii) at least 72 credit points undertaken at Levels 2 and 3 including at least 18 credit points at Level 3;
	    (iii) broadening units to be met as set out in Section 3.1 above
	    (iv) a degree-specific major.
	(b) 48 credit points (8 units) of honours component, including:
	    (i) at least 24 credit points of coursework units undertaken at Level 4 and/or Level 5; and
	    (ii) at least 24 credit points of dissertation units, undertaken at Level 4 and/or Level 5 in accordance with the <u>University Policy on Courses: Coursework Dissertation</u>, and normally completed over two consecutive semesters; and
	    (iii) at least 12 credit points (2 units) of the 48 credit points undertaken at Level 4.

(F) End-on Honours	(8) An end-on honours specialisation comprising 48 credit points (8 units) including: (a) 24 credit points of coursework units undertaken at Level 4 and/or Level 5; and

	(b) 24 credit points of dissertation units, undertaken at Level 4 and/or Level 5 in accordance with the University Policy on Courses: Coursework Dissertation, and normally completed over two consecutive semesters; and (c) at least 12 credit points (2 units) of the 48 credit points (8 units) are undertaken at Level 4.

(G) Advanced Bachelor's Degree as exit award from Combined Bachelor-Master's Course	(9) 144 credit points (24 units), including:
	(a) 120 credit points of undergraduate units, including
	   (i) no more than 60 credit points undertaken at Level 1; and
	   (ii) at least 60 credit points undertaken at Levels 2 and 3 including at least 18 credit points at Level 3; and
	   (iii) a degree-specific major; and
	(c) at least 24 credit points of postgraduate units undertaken at Level 4 and/or Level 5.

(H) Bachelor of Philosophy (Honours)	(10) 192 credit points (32 units) comprising:
	(a) 144 credit points (24 units) of undergraduate component, including:
	   (i) no more than 72 credit points undertaken at Level 1; and
	   (ii) at least 72 credit points undertaken at Levels 2 and 3 including at least 24 credit points at Level 3; and
	   (iii) broadening units as set out in 3.1; and
	   (iv) normally at least 1 LOTE unit; and
	   (v) a degree-specific major; and
	(b) an honours specialisation comprising 48 credit points (8 units) including:
	   (i) 24 credit points of coursework units undertaken at Level 4 and/or Level 5; and
	   (ii) 24 credit points of dissertation units undertaken at Level 4 and/or Level 5 in accordance with the University Policy on Courses: Coursework Dissertation, and normally completed over two consecutive semesters; and
	   (iii) at least 12 credit points (2 units) of the 48 credit points undertaken at Level 4.
	(c) a research project leading to studies in research methods and project management in their second and third academic years;
	(d) appropriate assessment to demonstrate outstanding skills in both spoken and written communication in their second, third and fourth year;
	(e) the University's residential program on commencement of the degree course; and
	(f) one semester of study-abroad (which may include a research placement) that must normally be undertaken after the Level 1 units are completed and before the Level 3 units are completed (a scholarship is available for this purpose).