**Schedule 3**: Changes to postgraduate coursework courses

|  |  |
| --- | --- |
| **Item** | **Circumstances in which changes are made and requirements, where relevant:** |
| Structure of an approved course | Change a named course to a generic course (or vice versa):   * where there are proposed changes to the:   1. objectives of the course;   2. structure of the course; or   3. academic content of the course. * to meet accreditation requirements; * as a result of a national or international benchmarking exercise; * because of the availability or unavailability of disciplinary expertise; * to rationalise course offerings (e.g. as a result of logistical constraints or opportunities). |
| Academic Objectives | Where changes do not warrant the creation of a new postgraduate course, in the following circumstances:   * academic content of the course has changed; or * the disciplinary focus of the course has changed. |
| Learning Outcomes | Where there are proposed changes to the:   * objectives of the course/specialisation; * structure of the course; * academic content of the course/specialisation.   Any change to the learning outcomes of a course must be:   * aligned to the learning pedagogy of the course; * consistent with the disciplinary focus of the course; and * mapped to the learning outcomes of the units and specialisation(s), where relevant, offered within the course. |
| Admission requirements | Any change to the admission requirements for a course must ensure that the basis of the proposed change is academically sound and must be in accordance with the [*University Policy on Admission to Postgraduate Coursework Courses.*](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&amp;id=UP14%2F2) |
| Title: of course/specialisation | A new title is necessary because:   * academic content has changed; * disciplinary focus has changed; * there are external or internal factors that influence such a change   Change to name needs to be in accordance with [*University Policy on Names and*](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&amp;id=UP07%2F116)[*Abbreviations for Degrees, Diplomas and Certificates.*](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&amp;id=UP07%2F116) |
| Code | A new code:   * is necessary to avoid confusion with the code of another course/specialisation; * is necessary to align with changes in disciplinary field; * better reflects the title of the course/specialisation; * in other circumstances on a case by case basis. |
| Rescission:   * Major * Honours specialisation * Postgraduate Course * Postgraduate specialisation (generic degree) | Where:   * the specialisation or course is no longer required; * there is insufficient demand for the specialisation or course; * the specialisation or course is being replaced by another specialisation or course respectively; * the specialisation or course is being subsumed into another course; or * there is no academic expertise available to teach key units within the specialisation or course.   The rescission may be:   * immediate where there are currently no students eligible to re-enrol; * subject to continuing students being able to re-enrol and fulfil requirements for completion. |
| Introduction of new specialisation/unavailability of specialisation | Specialisation to be introduced/made unavailable:   * to accommodate the teaching of a disciplinary field within the course; * in response to the availability of academic expertise; or * to reflect changes to the relevance of the specialisation. |

|  |  |
| --- | --- |
| **Item** | **Circumstances in which changes are made and requirements, where relevant:** |
| Credit point value of course | Change to credit point value of course where:   * there is a need to meet professional accreditation or Australian Qualification Framework (AQF) requirements; * a case demonstrating conformity with national or international best practice had been presented; or * the admission requirements for the course have changed. |
| Articulated course | Variation to an articulated course where:   * there are changes to the external environment (for example level of demand for a course); or * the content and/or academic objectives of the course(s) for the:   + higher award within the sequence have changed to such an extent that one or more of the articulating courses are no longer relevant or have become relevant; or   + lesser award(s) have changed.   A change to the requirements for downward or upward articulation (for example, the standard of achievement to be attained by a student before upward articulation can take place). |