**SCHEDULE B: University decisions affecting student enrolment and eligibility for readmission**

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| **University Decision affecting student enrolment status** | **Applied at the level of** | **Grounds** | **Condition(s) imposed as a result of the  University Decision** | **Condition(s) to be met to return to study at the University (where relevant)** | **Where to lodge application to return to study (where relevant)** |
| 1. **Discontinuation** – occurs as a result of inactive enrolment (coursework) or approved change of status (HDR)   Coursework student does not have the automatic right to return to study and must apply for new admission and compete to gain entry either in the same course or new course | **A course** | Coursework student has allowed course enrolment to lapse without approved leave | Not permitted to re-enrol | Must re-apply for admission to the University. The student may opt to study in the same course or choose another course | Lodge application with Admissions in accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5)  NB. No academic barrier for readmission to the same course, but schools may require an explanation regarding why the student failed to maintain their enrolment |
| 1. **Suspension** – course enrolment is not cancelled.   Student has the automatic right of return to study under the same conditions unless an encumbrance prevents them from doing so. | **A course / A course and associated courses** | * Academic Progress | Suspended for 12 months | * Domestic students re-enrol into the same course * International students re-apply for admission to the University to study in the same course | Student Administration |
| * Misconduct | Exclusion from enrolment in all **units** offered by the University for a period of up to one academic year (3.1(f) of the [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)). | Student has the automatic right of return to study under the same conditions unless an encumbrance prevents them from doing so, e.g. completion of an online course | No application required. |
| **The Institution** | * Misconduct | Exclusion from enrolment in all **unit and courses** offered by the University for a period of up to one academic year (3.1(f) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)). | Student has the automatic right of return to study under the same conditions unless an encumbrance prevents them from doing so, e.g. completion of an online course | No application required. |
| * Not fit to study | Suspended for a specified time | The University must be satisfied that the student is fit for study, e.g. clause 6.2.1 of the [University Policy on: Mental Health UP10/8](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP10%2F8)) | Associate Director, Service and Engagement (Student Services)  NB. Student must demonstrate inherent requirements to study. |
| * HDR student is approved for period of voluntary suspension (approved leave) | Usually no conditions but may be conditions specific to circumstances | Any conditions that have been set must be met | Graduate Research School |
| 1. **Exclusion** –courseadmission and/or enrolment is terminated or re-enrolment denied.   Student does not have the automatic right to return to study and must apply for admission and compete to gain entry either in the same course or new course.  An encumbrance may affect their admission or re/enrolment. | **A unit** | * Academic Progress: Core Unit Exclusion - a student who fails a unit twice (see 4.1 of the [University Policy on Academic Progress UP11/26](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP11%2F26))) | Not permitted to enrol in a specific unit | Relevant school or board must approve enrolment in recognition of significant mitigating circumstances (3.2 of [University Policy on Academic Progress UP11/26](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP11%2F26)) | As per [University Policy on Academic Progress UP11/26](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP11%2F26)) |
| **A course / A course and associated courses** | * Academic Progress | Not permitted to re-enrol | Student must apply for admission to the University only after 12 months has elapsed since the assignment of the excluded status, with the exception of BPhil (Hons) students.  The student may opt to study in the same course or choose another course.  Certain courses (e.g. Faculty of Health and Medical Sciences courses) are exempted from allowing students to be readmitted into the same course. | Lodge application with Admissions in accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5)  (competitive process)  For HDR students lodge application in accordance with the standard application process for the course.  If readmission is available, students must submit a Personal statement which must outline:   1. reasons for seeking readmission; and 2. the issues which contributed to poor academic performance; and action taken to address those issues. |
| * Misconduct | * Cancellation of a student’s current enrolment in any course offered by the University (as per 3.1(g) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)) * A student’s admission and/or enrolment terminated or re-enrolment denied at the discretion of the University – behaviour grounds (i) dishonest and/or deceitful behaviour during the course of study at the University, (ii) excluded from a course at the University on more than one occasion; (iii) previously suspended or excluded from a course at another institution; (v) the University considers that the student poses a risk to members of the University and/or the wider community ([Student Rule 22](http://handbooks.uwa.edu.au/course-rules?id=55189)). Admission to coursework course or a Direct Pathway or transfer denied under the same grounds (clause 1.9 [University Policy on Admission Coursewor](file:///C:\Users\00023750\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\2RO2LH1D\ersity%20Policy%20on%20www.governance.uwa.edu.au\procedures\policies\policies-and-procedures%3fmethod=document&id=UP16\5)k UP16/5). * Not permitted to re-enrol | Student must apply for admission to the University.  The student may opt to study in the same course or choose another course.  Certain courses (e.g. Medicine) are exempted from allowing students to be readmitted into the same course. | Lodge application with Admissions in accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5)  (competitive process)  For HDR students lodge application in accordance with the standard application process for the course |
| * Not fit to practice | Not permitted to re-enrol | The relevant school or board must be satisfied that the student can meet the inherent requirements of the profession (as determined by the accrediting professional body | Lodge application with Admission in accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5) (competitive process)  For HDR students lodge application in accordance with the standard application process for the course  NB. Permitted to apply for entry to other courses unless also deemed Unfit to Study |
| * [Termination of HDR candidature](http://www.postgraduate.uwa.edu.au/students/candidature/termination) | May not be permitted to enrol in an HDR program in the future | Varies – case specific. | In accordance with the standard application process for the course |
| **The Institution** | Academic Progress, e.g. excluded from a course at the University on more than one occasion;  Minimal or no academic progress during the enrolled course over three academic years or unable to meet course requirements within the time limit specified for the course | Excluded for a period of three years | After three years the student may apply for re-admission, in which student must demonstrate, to the satisfaction of the University, potential to make academic progress | In accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5)  (competitive process)  For HDR students lodge application in accordance with the standard application process for the course |
| * Misconduct | * Cancellation of a student’s current enrolment in any course offered by the University (as per 3.1(g) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)) **in conjunction with** exclusion from enrolment in **all courses or units** by the University for a period of up to one academic year (3.1(f)) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct) * A student’s admission and/or enrolment terminated or re-enrolment denied at the discretion of the University – behaviour grounds (i) dishonest and/or deceitful behaviour during the course of study at the University, (ii) excluded from a course at the University on more than one occasion; (iii) previously suspended or excluded from a course at another institution; (v) the University considers that the student poses a risk to members of the University and/or the wider community ([Student Rule 22](http://handbooks.uwa.edu.au/course-rules?id=55189)). * Admission to a coursework course or a Direct Pathway or transfer denied under the same grounds as in [Student Rule 22](http://handbooks.uwa.edu.au/course-rules?id=55189) (clause 1.9 [University Policy on Admission – Coursework UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5) * Not permitted to re-enrol | Must apply for readmission to the University and the student may opt to study in the same course or choose another course. It is likely that an encumbrance will have to be lifted by satisfying other conditions, e.g. submission of satisfactory reflective essay to allow re-enrolment | Lodge application with Admission in accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5) (competitive process)  For HDR students lodge application in accordance with the standard application process for the course |
| * Not fit to study | Excluded for a period of up to three years | After three years the student may apply for re-admission, in which student must demonstrate, to the satisfaction of the University, fitness to study | Lodge application with Admission in accordance with [University Policy on Admission - Coursework (UP16/5)](http://www.governance.uwa.edu.au/procedures/policies/policies-and-procedures?method=document&id=UP16%2F5)  (competitive process)  For HDR students lodge application in accordance with the standard application process for the course |
| 1. **Expulsion** – student is expelled from the University indefinitely unless permitted by SDVC | **The Institution** | * Misconduct | A student’s enrolment and all rights and privileges as a student of the University are cancelled. | Student is not permitted to re-enrol except with the permission of the Senior Deputy Vice-Chancellor (4.(5) of the Regulations. | Senior Deputy Vice-Chancellor. |

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| **University Decision affecting student enrolment status** | **Applied at the level of** | **Grounds** | **Condition(s) imposed as a result of the  University Decision** | **Condition(s) to be met to lift the encumbrance** | **Where to lodge application to lift the encumbrance (where relevant)** | **Notes (if any and where relevant)** |
| 1. **Encumbrance**– temporary or permanent restriction or condition that impacts on a student’s admission, enrolment or rights as a student of the University | **A unit** | * Academic performance – a student who does not comply with attendance requirements or meet standards of a unit (see 3.2 of Academic Progress policy) | Prohibited by the relevant school or board from undertaking further study or examinations in the unit concerned. |  |  |  |
| * Alleged misconduct | Preventative measures (pending outcome of disciplinary process). These are not documented and at unit-level include:   * Required to move classes * Required to not attend classes or certain areas of the University * Required to move rooms at University Hall | Expiration/fulfilment of the encumbrance or successful appeal. |  |  |
| * Misconduct | At unit-level include:   * Required to move classes * Required to not attend classes   Academic misconduct: requirement to do further work or repeat work in the **unit** in relation to which the misconduct occurred (3.1(e) of [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)). | Expiration/fulfilment of the encumbrance or successful appeal. |  |  |
| **A course** | * Misconduct | At course-level include:   * Required to complete professional training   Academic misconduct: requirement to do further work or repeat work in the **course** in relation to which the misconduct occurred (3.1(e) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct). | Expiration/fulfilment of the encumbrance or successful appeal. |  |  |
| **The Institution** | * Alleged misconduct   (necessary for the protection of other members of the University) | Restrictions contained in 3.1(c) of the Regulations pending a disciplinary hearing or trial - imposed by the VC under 27. (5) of  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct). | Nil | N/A |  |
| * Misconduct | Fines (3.1(a) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct) | Fine paid or successful appeal. | Appeals – as per  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct). |  |
| Not permitted to attend classes (3.1(c)(i) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct) |  |  |  |
| Not permitted to use University facilities or parts of them (3.1(c)(ii) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct) | Expiration/fulfilment of the encumbrance or successful appeal. | Appeals – as per  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct). |  |
| Not permitted to attend an examination or test or any part of them (3.1(c)(iii) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct) |
| Not entitled to the results of any examination or test or any part of them (3.1(c)(iv) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct) |
| Not permitted to attend the University or any part of it (3.(c)(v) of the  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct). |
| Cancellation or deprivation of credit either for a assessable work in relation to which misconduct occurred or for the whole unit of which the piece of assessable work is a component but only if the misconduct involved acting dishonestly or unfairly (as per  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)) |
| Requirement to do further work or repeat within the unit or course in relation to which misconduct occurred (as per  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)) |
| Non-conferral of degree/award (as per  [Regulations for student conduct and discipline](http://www.governance.uwa.edu.au/regulations/student-conduct)); |
| Other undocumented conditions. Examples include a requirement to:   * Sign behaviour agreement that includes various conditions such as not contacting another student, accessing areas of the University * Attend mandatory counselling sessions * Move rooms at University Hall * Required to submit written apology * Required to submit reflective essay | Expiration/fulfilment of the encumbrance or successful appeal. |  |  |
| * Financial debt | Student Administration Encumbrances:   1. Level 1 - Unspecified student encumbrance (or debt). Issue of academic transcript, release of results and graduation is blocked. 2. Level 2 - All services are withdrawn and will be reinstated when student obligations are met. Encumbrance applied, then course information is used to determine Pheme access (i.e. 28 days after discontinuation of course 3. Level 3 - The student's access to all services is revoked. Discontinue enrolment. This also prevents admission to or enrolling in a new course and re-enrolling in all pre-existing course. Pheme access removed straight away after application of encumbrance | Expiration/fulfilment of the encumbrance or successful appeal. | Student Administration |  |