

## How do I add a good photo to my profile?

*These instructions describe the process of logging into the UWA Profiles and Research Repository and how you can upload a photo to your profile.*

### *Login to start:*

1. Go to the [UWA Profiles and Research Repository](#)
2. Click on **Profiles and Research Repository login:**
3. Log in with your UWA login (Pheme) details



1. Select the **Personal Overview** menu and click **Edit profile**.
2. In the **Personal identification** section, under **Profile photos**, click **Add file**.
3. Drag a file into the window that appears, or **browse** to one.
4. Click **Create** and then **Save**.

**Remember:** When updating fields in your profile, the **Create or Update** button will apply your changes, but you will still need to press the blue **Save** button to retain any changes (this is always located at the bottom of the record window).

