

How do I add a title or academic degree to my profile?

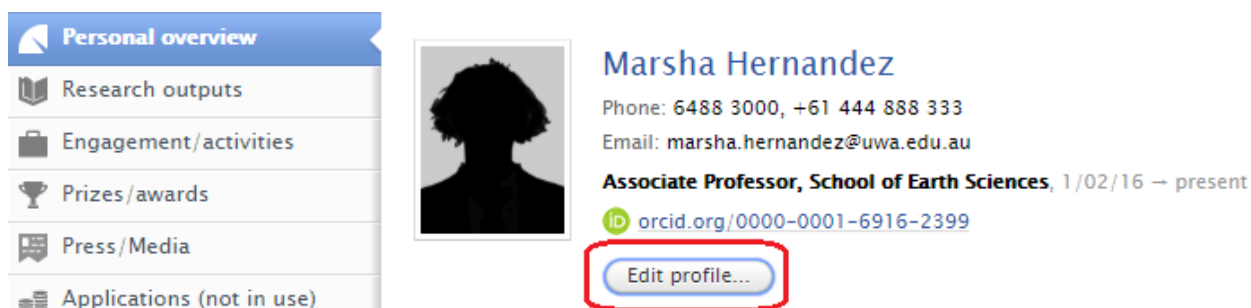
These instructions describe the process of logging into the UWA Profiles and Research Repository and demonstrate how you can add additional titles or academic degrees to your profile.

Login to start:

1. Go to the [UWA Profiles and Research Repository](#)
2. Click on **UWA Profiles and Research Repository login**
3. Log in with your UWA login (PHEME) details



1. Once logged in, click **Edit profile**.




Personal overview

- Research outputs
- Engagement/activities
- Prizes/awards
- Press/Media
- Applications (not in use)

Marsha Hernandez

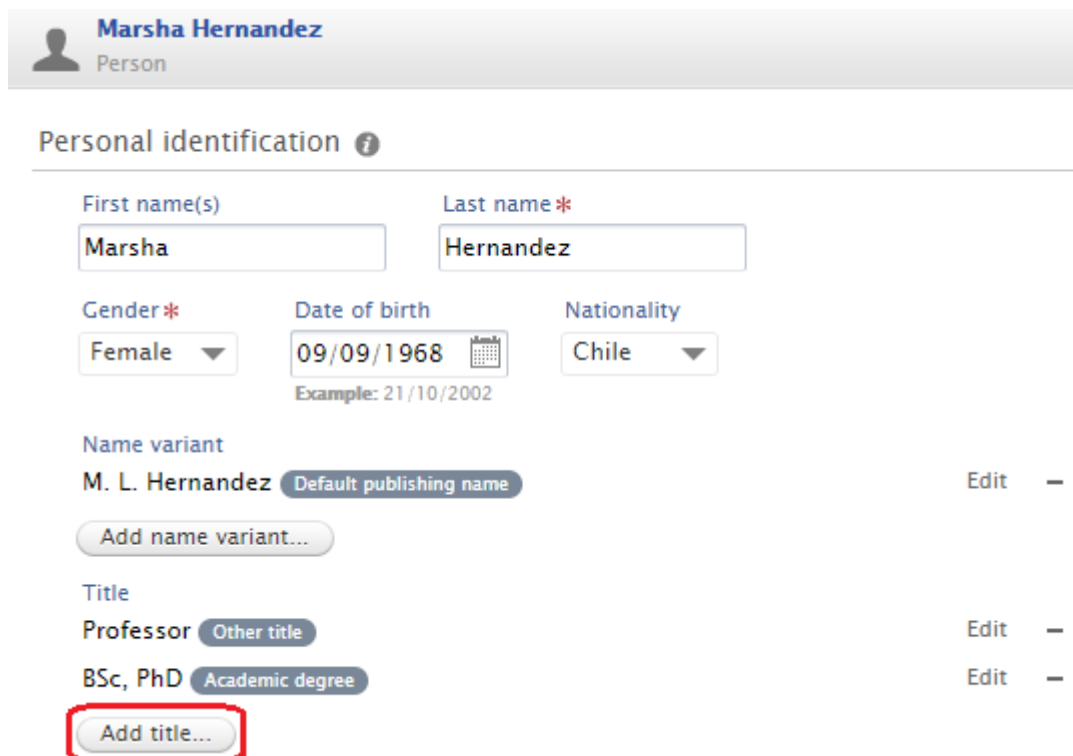
Phone: 6488 3000, +61 444 888 333
Email: marsha.hernandez@uwa.edu.au

Associate Professor, School of Earth Sciences, 1/02/16 → present

 orcid.org/0000-0001-6916-2399

[Edit profile...](#)

2. Under **Personal Identification**, click **Add title**



Marsha Hernandez
Person

Personal identification ⓘ

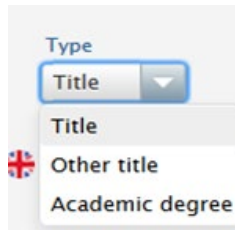
First name(s) Last name*

Gender* Date of birth Nationality
Example: 21/10/2002

Name variant
M. L. Hernandez Default publishing name Edit —
[Add name variant...](#)

Title
Professor Other title Edit —
BSc, PhD Academic degree Edit —
[Add title...](#)

3. Select either **Other title** or **Academic degree** according to the information you would like to add. The **Title** field is synchronised from Alesco and cannot be changed.



Refer to the [UWA Style Guide](#) for standardised abbreviations of postnominals/qualifications.

4. Enter the title or academic degree in the field provided, then click **Create**.
5. Click **Save** at the bottom of the screen.

Remember: When updating fields in your profile, the **Create** or **Update** button will apply your changes, but you will still need to press the blue **Save** button to retain any changes (this is always located at the bottom of the record window).

