

How do I reduce publication duplicates in my ORCID record?

You can add publication records (or “Works”) to your ORCID record by:

- Connecting your ORCID® to the UWA Profiles and Research Repository, which enables a weekly automatic export of your research publications.
- Using the “Search & Link” options within ORCID® to connect and add from other sources.
- Manually adding a record in ORCID®

Publication records may be duplicated in your ORCID® record when you have set up multiple sources of publication information, and the records don’t include a shared identifier such as a DOI or ISBN. ORCID needs an identifier to group together publications so that they don’t appear as duplicates.

To avoid duplication of publication records in your ORCID® record it is recommended that you make the **UWA Profiles and Research Repository** the single source of your publication information.

If you wish to maintain a connection between ORCID and Scopus without importing publications from this source, link your ORCID to your Scopus author profile using the [Scopus2ORCID wizard](#), stopping after completing step five “Send Author ID”. Similarly you may wish to import publications from ORCID into other sources such as ResearcherID to avoid potential duplication.

Removing existing duplicates from your ORCID record

If you have only a few, easily identifiable duplicate publications in your ORCID® record, you may delete or change the visibility of (hide) individual records. Set the visibility to **only me**, or use the rubbish bin icon to delete the record.

If you have already connected your ORCID® iD to the Repository and notice duplicate publications in your ORCID profile you can remove them *in bulk* following the steps below.



Login to start:

1. Go to the [UWA Profiles and Research Repository](#)
2. Click on **login to the UWA Profiles and Research Repository here**.
3. Log in with your UWA Office365 login details. `staffnumber@uwa.edu.au` and PHEME password, or `studentnumber@uwa.edu.au` and PHEME password

Welcome to the UWA Profiles and Research Repository

The UWA Profiles and Research Repository is an open platform where you can discover UWA staff, find information about their research, teaching, grants, and activities, and access their research outputs.

UWA Staff and HDR students can [log in to the UWA Profiles and Research Repository here](#).

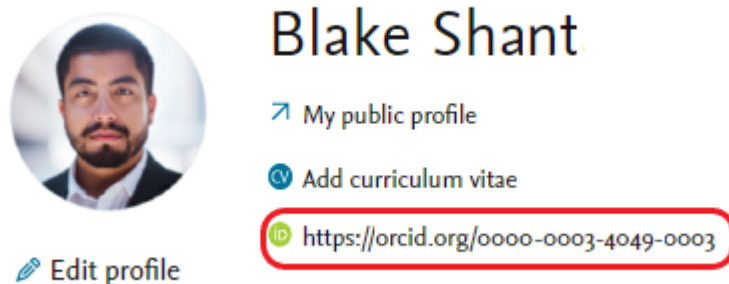
For further assistance please contact staffsupport-lib@uwa.edu.au (for staff) and hdrs-support-lib@uwa.edu.au (for students)



1. Click the **Research outputs** heading and review your publications list to ensure that all of your publications are in the Repository. *NB: Add any missing publications before continuing to the next step.*

Research outputs (167)					Activities (15)			Datasets (3)	Impacts (1)	Prizes (1)	Press/Media (1)
Paper	Article	Conference contribution	Editorial	Poster	Membership of committee	Consultancy	Invited talk	Dataset	Impact – For External Portal	Election to learned society	Press/Media
58	52	33	15	7	6	6	1	3	1	1	1

2. Click on your **ORCID iD** to go to your ORCID record.



Blake Shant

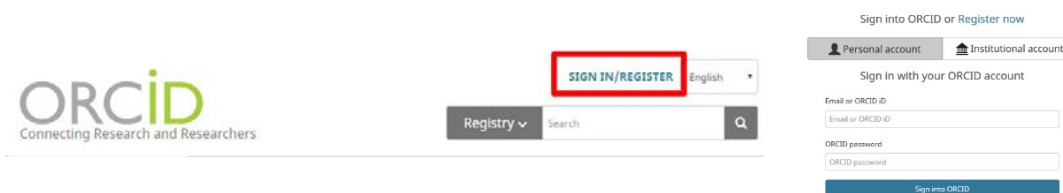
My public profile

Add curriculum vitae

<https://orcid.org/0000-0003-4049-0003>

Edit profile

3. Click **Sign In/Register**. Enter your email/ORCID iD and ORCID password and click **Sign into ORCID**.



Sign into ORCID or Register now

Personal account Institutional account

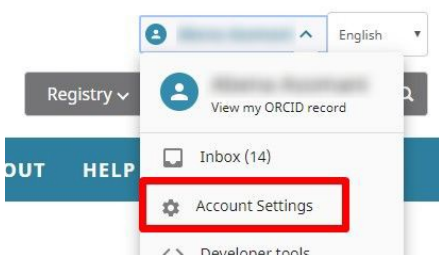
Sign in with your ORCID account

Email or ORCID ID

ORCID password

Sign into ORCID

4. Once signed in, click on your name in the top right corner and select **Account Settings**.



Registry

View my ORCID record

Inbox (14)

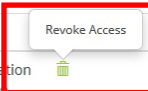
Account Settings

Developer tools

Your list of **Trusted organisations** will include the names of the ORCID integrations you have authorised.

If you have set up ORCID to *automatically* import from other sources (e.g. Crossref), may wish to revoke access to these sources, so that the Repository becomes the single source of your publication metadata.

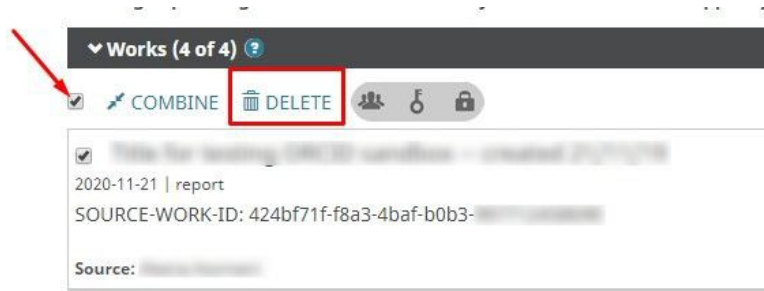
Trusted organizations

Trusted organization	Approval date	Access type	Revoke Access
Crossref Metadata Search https://search.crossref.org	2019-06-11	Read your information with visibility set to Trusted Parties Add/update your research activities (works, affiliations, etc)	

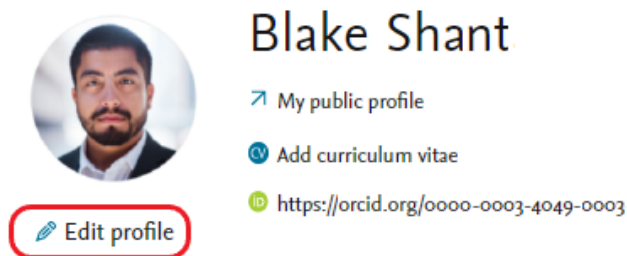
5. To remove duplicates, you must delete all publications from your ORCID record before exporting again. Go to the Works section of your ORCID record and tick the first check box to select all items. Then click

UWA Profiles and Research Repository

on the **DELETE** rubbish bin icon.



6. Log back into the Repository and click **Edit profile**.



7. Click **Export** next to your ORCID iD link. Once the export is complete, a message will display indicating the date and time of the last export.



Remember: When updating fields in your profile, the **Create** or **Update** button will apply your changes, but you will still need to press the blue **Save** button to retain any changes (this is always located at the bottom of the record window).

