How do I add other information to my ORCID profile?

You can build a complete picture of your research activities in your ORCID profile by adding information such as affiliations, websites, grants, datasets, and peer review activities. You can add this information manually, or make use of the system integrations described in this guide to efficiently transfer information between systems.

NB: Where information can be transferred from the UWA Profiles and Research Repository, follow the instructions to either create an ORCID iD or connect an existing ORCID to the Repository.

**Employment**

Verified “University of Western Australia” employment affiliations are automatically transferred from the UWA Profiles and Research Repository to ORCID when you connect your ORCID to the Repository.

**Education and qualifications**

If you are a Higher Degree Research student, your verified “University of Western Australia” education affiliation is automatically transferred from the UWA Profiles and Research Repository to ORCID when you connect your ORCID to the Repository.

**Websites**

When you connect your ORCID to the Repository, a link to your UWA Profile is automatically transferred to ORCID. At present personal websites included in the ‘Links’ section of your UWA Profiles are not automatically transferred to the ‘websites’ section of your ORCID record, however they are accessible via the UWA Profile link.

**Funding (Grants)**

Current Australian funder ORCID integrations do not yet include the functionality to post funded grant information to grantees’ ORCID records, however grants may be manually added or directly imported from ORCID member organisations via the ÜberWizard Search & link option available in the Funding section in
ORCID. This option includes grants from the Australian Research Council (ARC: 2001-2019) and National Health and Medical Research Council (NHMRC: 1986-2020). See a list of funders who currently make their grant information available through ÜberWizard.

Grants which have been harvested into the Repository from InfoEd are not exported automatically to ORCID.

Datasets

Datasets you have added to the Repository are not exported automatically to ORCID, but are harvested by Australian National Data Service (ANDS) Registry and may be imported into ORCID either via DataCite or directly from ANDS.

To import from these sources, log into ORCID, select Add works and click on the DataCite or Australian National Data Service (ANDS) Registry link via the Search & link option.

Using the auto-update option from DataCite is recommended to reduce the need for manual importing.

After authorising the connection, you will be redirected to your DataCite profile, where you can enable the ‘ORCID Auto-Update’ functionality.
Peer review activities

Peer review activities may be added to ORCID records by the organiser of the review (e.g. a publisher or society) or by a third-party recognition service such as Publons, which allows you to track and make available your verified reviewer history.

You can set up an automatic fortnightly export of your review activities in Publons by logging into Publons, selecting Permissions from your account settings, follow the steps to link your ORCID account to Publons, then grant permission to Export your reviews to ORCID. At this point you can tick the box to automatically export new reviews to your ORCID record.

If you wish to authorise Publons to automatically add past/future reviewing activities to your Publons profile from their partnered journals, tick Automatically add reviews from partnered journals in the Permissions account setting.

Journal partnerships

Publons partners with many journals to simplify the process of getting recognition for your reviews. Whenever a partnered journal provides Publons with review records, we can automatically add this data to your profile for you.

Allow Publons to automatically add:

- All future reviews you complete for partnered journals.
- All reviews you have completed for partnered journals in the past, if a journal uploads that data on your behalf. Click here to learn more about how past reviews are added to Publons.