

## Uploading an Author Accepted Manuscript to a record

*These instructions describe the process of logging into the UWA Profiles and Research Repository and demonstrate how you can upload an Author Accepted Manuscript (AAM) version of your publication to a record.*

### Login to start:

1. Go to the [UWA Profiles and Research Repository](#)
2. Click on **Profiles and Research Repository login**
3. Log in with your UWA login (Pheme) details



1. Once logged in, click **Research outputs** from the menu on the left.
2. Locate and open the research output record that requires your AAM to be uploaded.
3. Click **Add Open Access version here (file, DOI or link)**.

### Upload a file, link or DOI


Content input in this section is insufficient to determine the Open Access Status:  
**Public access to file unknown**

According to the archiving policy described in RoMEO an electronic version of the work can be uploaded

▶ RoMEO color: Yellow  
Can archive pre-print (ie pre-refereeing)  
[Read more »](#)

[Open Access version of this output](#)

FINAL PUBLISHED VERSION

 **10.1097/01.mbc.0000245294.41774.06**

Show Edit

Final published version

**Unknown**

Add Open Access version here (file, DOI, or link)...

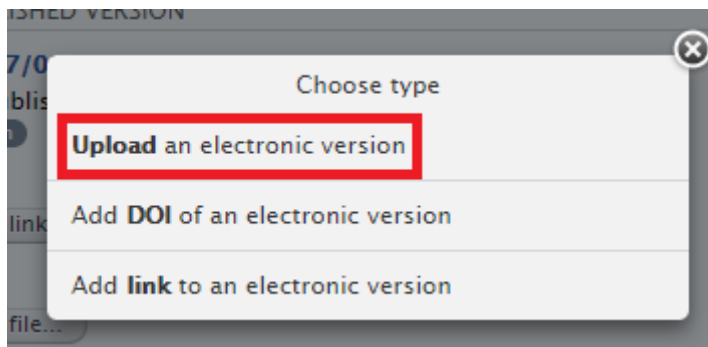
Other links

Add other link...

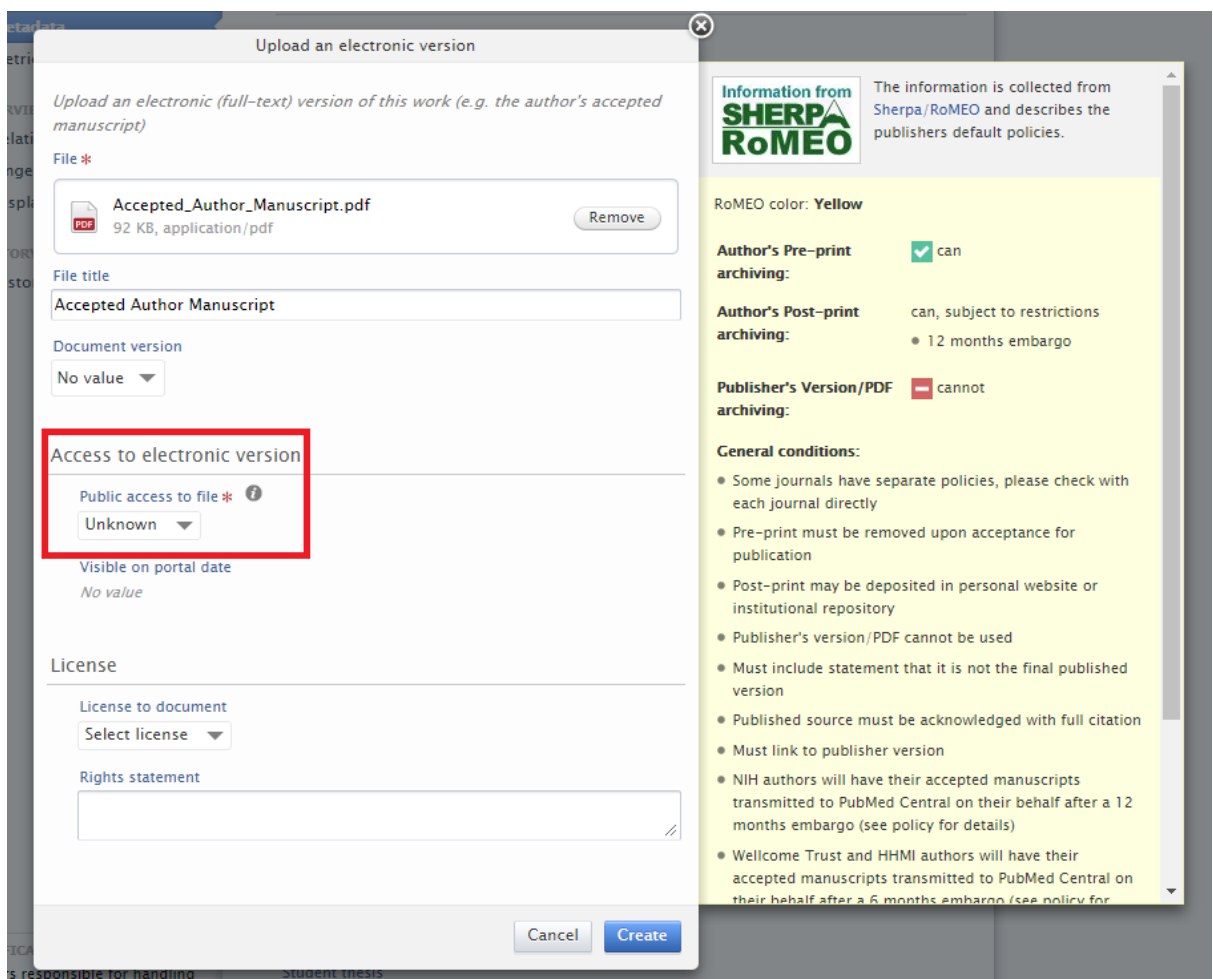
Other files

Add other file...

4. Select **Upload an electronic version**.



5. Click **Drag file or browse your computer**. Locate the AAM from your saved location and double click on the file.
6. Once the file has uploaded, select **Unknown** from the **Public access to file** drop-down menu. Library staff will check copyright and Publisher conditions before making the file open access.



7. Click **Create**.
8. Click the **Save** button at the bottom of the record.

**Remember:** When updating fields in your profile, the **Create** or **Update** button will apply your changes, but you will still need to press the blue **Save** button to retain any changes (this is always located at the bottom of the record window).

