UWA Profiles and Research Repository

THE UNIVERSITY OF WESTERN AUSTRALIA

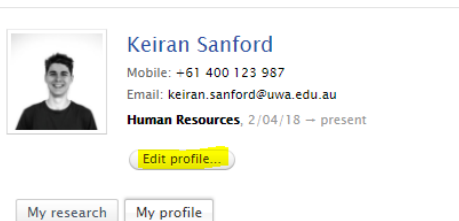## Setting up an automated search for your publications

These instructions describe the process of logging into the UWA Profiles and Research Repository and demonstrate how you can set up an automated search of your publications from various online sources.

To Login:

1. Go to the [UWA Profiles and Research Repository](#)
2. Click **UWA Profiles and Research Repository login**
3. Log in with your UWA login (Pheme) details

UWA Profiles and Research Repository login »
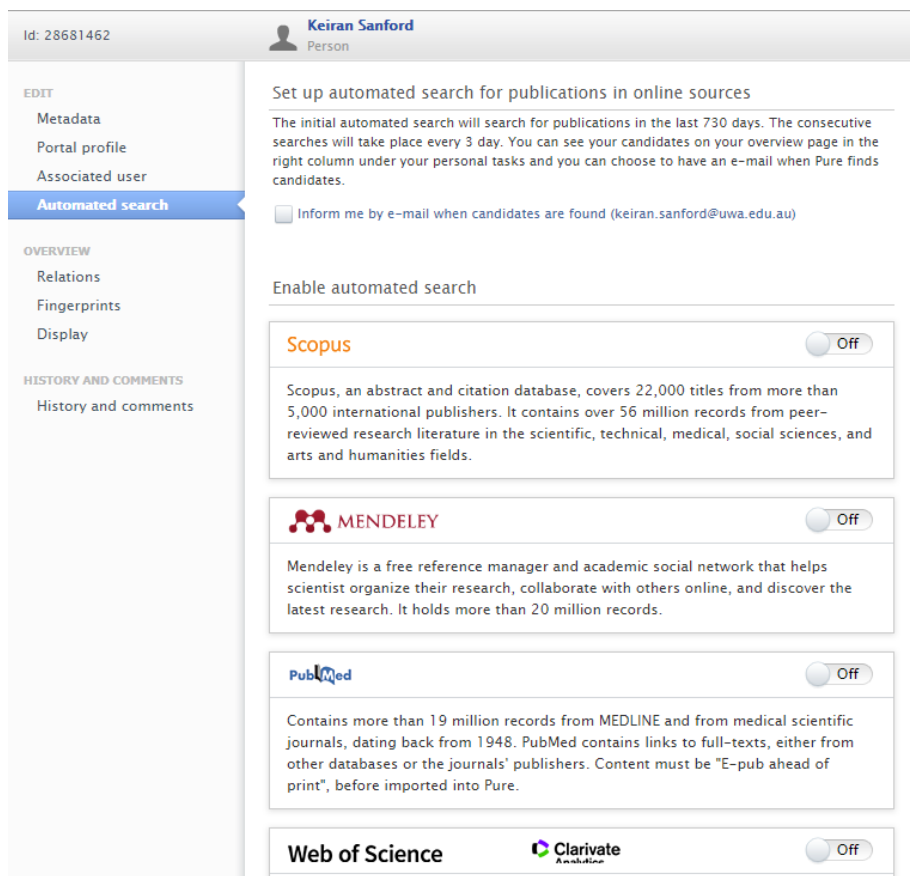
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1. Once logged in, click **Edit profile.**

Keiran Sanford
Mobile: +61 400 123 987
Email: keiran.sanford@uwa.edu.au
Human Resources, 2/04/18 → present

Edit profile…

My research | My profile

2. Click **Automated search** from the left side of the menu.

Id: 28681462

Keiran Sanford
Person

EDIT
Metadata
Portal profile
Associated user
Automated search

OVERVIEW
Relations
Fingerprints
Display

HISTORY AND COMMENTS
History and comments

Set up automated search for publications in online sources

The initial automated search will search for publications in the last 730 days. The consecutive searches will take place every 3 day. You can see your candidates on your overview page in the right column under your personal tasks and you can choose to have an e-mail when Pure finds candidates.

☐ Inform me by e-mail when candidates are found (keiran.sanford@uwa.edu.au)

Enable automated search

Scopus   Off

Scopus, an abstract and citation database, covers 22,000 titles from more than 5,000 international publishers. It contains over 56 million records from peer-reviewed research literature in the scientific, technical, medical, social sciences, and arts and humanities fields.

MENDELEY   Off

Mendeley is a free reference manager and academic social network that helps scientist organize their research, collaborate with others online, and discover the latest research. It holds more than 20 million records.

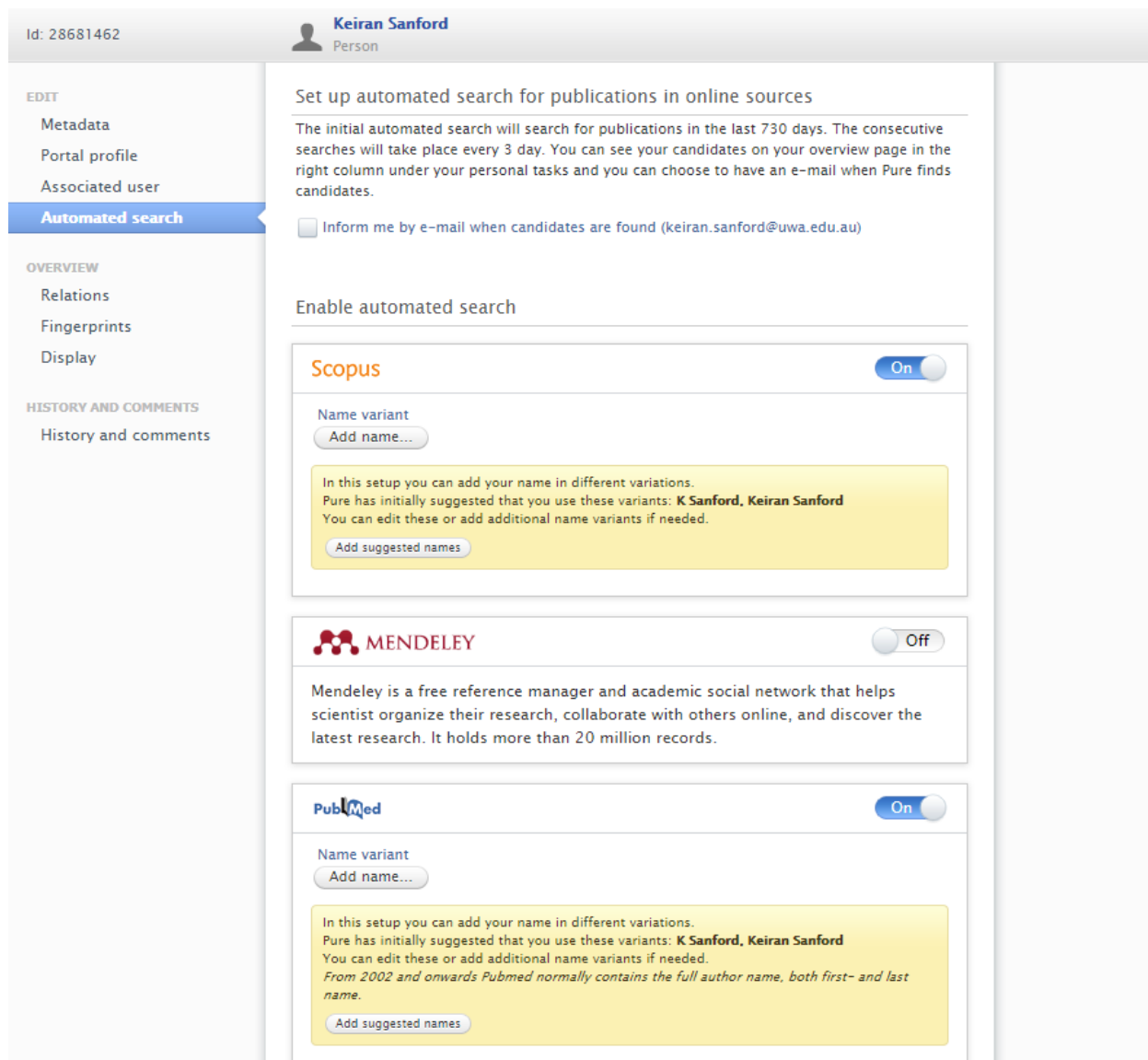**PubMed**   Off

Contains more than 19 million records from MEDLINE and from medical scientific journals, dating back from 1948. PubMed contains links to full-texts, either from other databases or the journals' publishers. Content must be "E-pub ahead of print", before imported into Pure.

Web of Science   Clarivate Analytics   Off
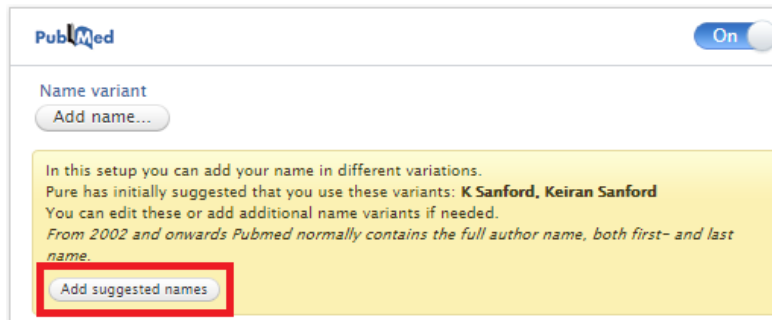
UWA Profiles and Research Repository

3. Select the most relevant database(s) for your publications and enable the automated search by switching the toggle to **On.**

   Note: If you are enabling the Scopus automated search, AND you have a Scopus Author ID, see **Note** under step 7 below. For all other online sources, proceed with the next steps.

4. For each enabled import source, add your name variants so that the importer can search for publications with these names. The **UWA Profiles and Research Repository** will initially suggest name variants. Click **Add suggested names** to populate these into the **Name variant** list.
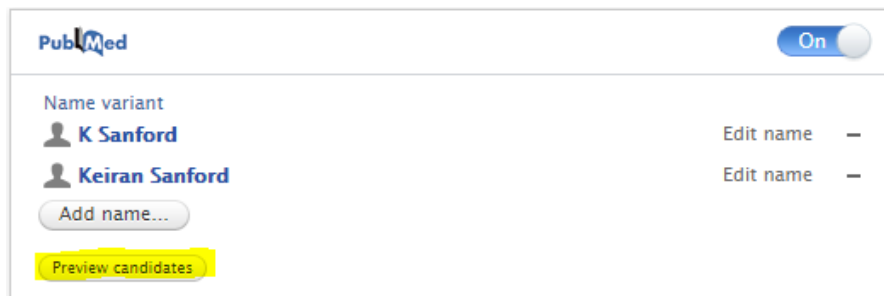
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5. Click **Edit name** to edit the suggested name variants, or click **Add name** to add additional ones to the name variants list.

6. Click **Preview candidates** to preview the publication records that will be imported, based on the name variants you have used.
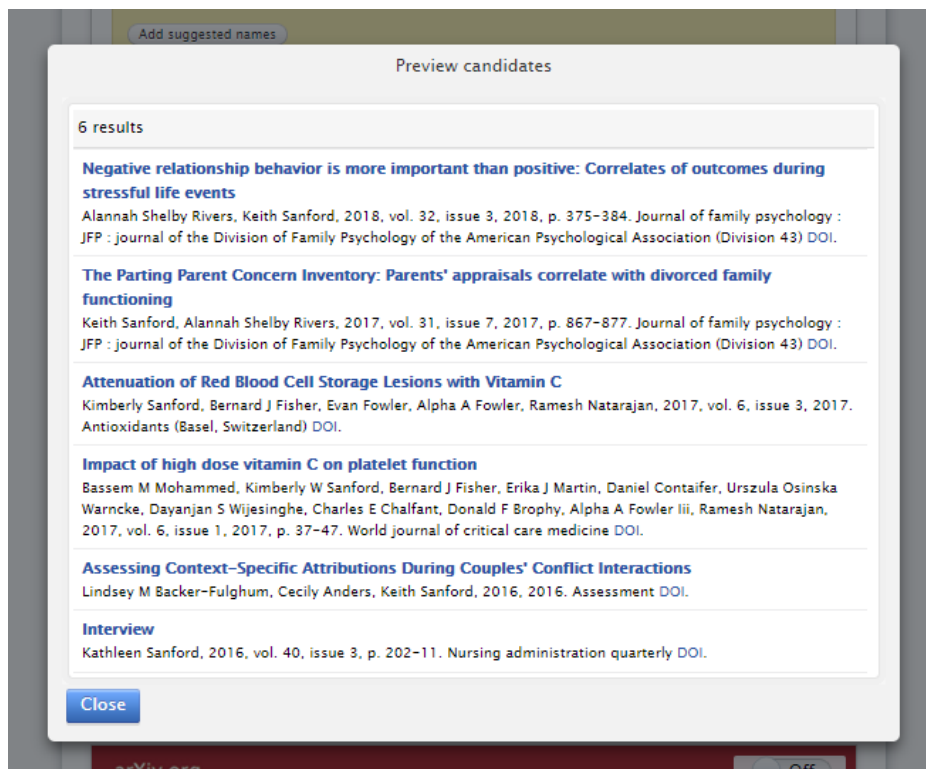
7. Click **Close**, then click the **Save** button at the bottom of the screen.

    Note: If you are enabling an automated search of your publications from Scopus, and you have a Scopus Author ID, your Scopus Author ID will automatically populate in the search field.

The UWA Profiles and Research Repository will search for publications in Scopus based on your Scopus Author ID. If the Scopus Author ID is incorrect, click **Edit**, then click **Find your ID in Scopus** to populate your correct ID.
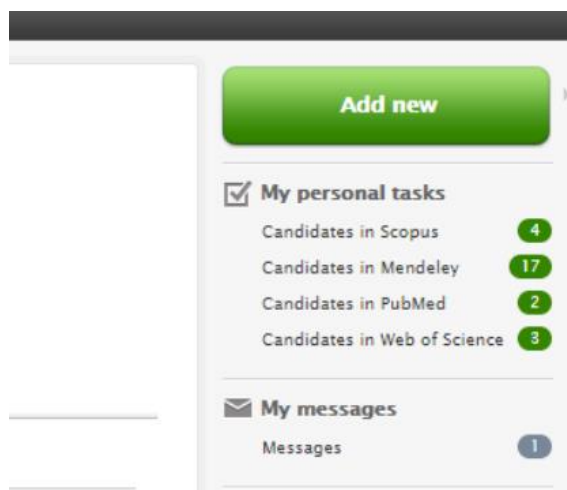

The automated search is performed on a weekly basis. Publications (i.e. 'candidates') will display under your **Personal tasks** on the right column of your **Personal overview** page. You can then click on the candidates to import the records to the UWA Profiles and Research Repository.