

# SHARING LEARNING MATERIAL

via the LMS, for Unit Coordinators

## IF YOU DIDN'T CREATE IT, HOW CAN YOU USE IT?

The University is licensed to use some copyright material for educational purposes in the LMS. The copyright notice is automatically added to Echo360 and Unit Readings.

Here is what you should do when adding learning material to an LMS unit.

### 1 USE UNIT READINGS

Reasonable portions of books, journal articles, some multimedia should be shared via Unit Readings, not uploaded elsewhere or emailed.



More: [Unit Readings Guide](#)

### 2 ATTRIBUTE

The law protects “moral rights” for creators to be identified as creators of their own work.

Identify, in a way that can be followed up, creators of images in your slidesets, quotes in lecture notes, audio excerpts and other media.



More: [Australian Copyright Council Moral Rights Handout](#)

### 3 FIRST SLIDE

If not sharing only via Echo360, download and insert the Indigenous Recognition and Copyright slides at the start of your slideset.



More: [Copyright and Indigenous Recognition Slide \(16:9 ratio or 4:3 ratio\)](#)

### 4 USE FREE RESOURCES

Many creators share their work for re-use, for example by making it available under a Creative Commons licence, or as Open Educational Resources, or on their university research repository.



More: [Finding free-to-use images](#)

### 5 LINK OUT

For material hosted on external sites, like YouTube clips, provide attribution and a web link only.

This type of material is not covered by the university copyright licence.

More: [Australian Copyright Council Video Uploads Handout](#)



### 6 ASK PERMISSION

You can ask a rights-holder directly to let you use their work in your unit.

The Senior Librarian (Copyright) can help you with wording for the request and to record permission.

More: [copyright-lib@uwa.edu.au](mailto:copyright-lib@uwa.edu.au)



## WANT TO KNOW MORE?

See the [Copyright and Teaching webpage](#)

Ask your [Faculty Librarian Team](#)



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