

# UWA COVID-19 Premises Access Direction



THE UNIVERSITY OF  
**WESTERN  
AUSTRALIA**

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**Approver** Senate  
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**Steward** Vice-Chancellor  
**Custodian(s)** Director Campus Management  
**Administrator(s)** Manager Safety and Health  
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## 1 Purpose

The purpose of this **Direction** is to maintain a safe environment for the **University Community** through the introduction of a temporary UWA COVID-19 fully vaccinated 'Condition of Entry' requirement for access to University Premises.

(A). In this Direction—

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(B). This Direction is to be read in conjunction with —

- UWA COVID-19 Safety Procedure;
- UWA COVID-19 information page on the UWA internet;
- UWA Safety and Health Policy; and
- UWA Injury Management Policy.

## 2 Scope

(A). This Direction applies to all **Employees, Honoraries, Students, Visitors, Members of the Public,**

## Contractors and Tenants.

### 3 A Safe, Healthy and Productive Environment for All

- (A). The University is committed to the provision of a safe, healthy and productive environment for all **Employees, Honoraries, Students, Visitors, Members of the Public, Contractors and Tenants** with a strong focus on the prevention of harm from infectious diseases.
- (B). To the extent that a Western Australian State Government Direction (**WA Direction**) applies to a person covered by this Direction, then that person must continue to comply with the WA Direction.

### 4 Vaccination status

#### 4.1 Vaccination status of Employees, Honoraries and Students

- (A). As from **7 February 2022**, and subject to paragraph 4.3(A) below, no Employee, Honorary or Student may enter or remain on any **University Premises** unless:
  - (1). they are **Fully Vaccinated** or have a **Vaccination Exemption**; and
  - (2). have fully complied with any request which may be made by a **Responsible Person** to provide that Responsible Person with **Accepted Proof Information**; and
  - (3). if they have a Vaccination Exemption, then they must also have an **approved UWA Health Management Plan** in place.

#### 4.2 Vaccination status of others

- (A). As from **7 February 2022**, and subject to paragraph 4.3(A) below, no person over the age of 16 years who is not an Employee or Honorary or Student may enter or remain on any **University Premises** unless:
  - (1). they are **Fully Vaccinated** or have a **Vaccination Exemption**; and
  - (2). have fully complied with any request which may be made by a **Responsible Person** to provide that Responsible Person with **Accepted Proof Information**.

#### 4.3 Exceptions to vaccination status requirements

- (A). A person is not required to comply with paragraphs 4.1(A) or 4.2(A) (above) if that person:
  - (1). is or appears to be younger than 16 years old;
  - (2). enters or remains on the relevant **University Premises** to perform a law enforcement function and only remains on the University Premises for as long as is required to perform that function; or
  - (3). enters or remains on the relevant **University Premises** for medical or emergency purposes and only remains on the University Premises for as long as is required for those purposes.

#### 4.4 Non-compliance with paragraphs 4.1(A) or 4.2(A) (above)

- (A). A person who fails to comply with paragraphs 4.1(A) or 4.2(A) (above) must immediately leave the relevant **University Premises**.
- (B). If a person does not comply with paragraphs 4.1(A) or 4.2(A) (above) and fails to leave the relevant **University Premises** voluntarily when asked to do so, then the University may take reasonable steps to promote compliance with this Direction, including by:
  - (1). preventing any lecture, performance or event which was to be held at the relevant University Premises from proceeding unless and until the person who has failed to comply with paragraphs 4.1(A) or 4.2(A)

(above) leaves the relevant University Premises;

- (2). advising the person who has failed to comply with paragraphs 4.1(A) or 4.2(A) (above) that they are no longer permitted to remain on the relevant University Premises, that they are now trespassing on the University's land, and that the University:
  - (a). will telephone the Western Australia Police Force and will ask Police Officers to attend to remove that person from the relevant University Premises; and/or
  - (b). may take staff disciplinary proceedings or student disciplinary proceedings (as appropriate) against that person,if that person does not immediately leave that Premises;
- (3). telephoning the Western Australia Police Force in accordance with paragraph 4.4(B)(2)(a) (above); and
- (4). asking the person who has failed to comply with paragraphs 4.1(A) or 4.2(A) (above) for their full name and address, and taking notes and records of the incident, in order to assist with the disciplinary proceedings referred to in paragraph 4.4(B)(2)(b) (above).

#### **4.5 Management of Employees, Honoraries and Students who are unvaccinated**

- (A). Managers / Supervisors of unvaccinated Employees, Honoraries and Students must assess the practicability of allowing and facilitating those unvaccinated Employees, Honoraries and Students to work and/or study (as appropriate) at their home.
- (B). Where the Managers / Supervisors do not believe that it is practical for unvaccinated Employees, Honoraries or Students to work or study from home, then the responsible Manager / Supervisor must submit the relevant circumstances to the COVID-19 Response Executive Board to determine if any other alternative temporary arrangements can be made and would be practical. If practical alternative temporary arrangements cannot be made to the satisfaction of the COVID-19 Response Executive Board, then the unvaccinated Employees, Honoraries or Students will continue to be unable to attend any University Premises.

### **5 Application to open air venues**

- (A). The **COVID-19 Response Executive Board** may recommend to the Vice Chancellor that any events held at an open air venue on any **University Campus** must comply with paragraphs 4.1 to 4.5 of this Direction as if those events were held on a **University Premises**. The Vice Chancellor may make a direction in accordance with any such recommendation from the COVID-19 Response Executive Board.

### **6 Changes to this Direction**

- (A). Upon approval of the Chancellor's Committee, the University may change, modify or revoke this Direction at any time.

### **7 Related information**

- (A). Links to relevant legislation, University policies, guidance and other related external information are provided at <https://www.uwa.edu.au/covid-19-faq/Home>.

### **8 Period of Operation of Direction and Review**

- (A). This is a temporary Direction in place for three months from 7 February 2022 to 6 May 2022 and subject to review at 14 March 2022.

## Definitions

**Accepted Proof Information** means:

- (a) **Accepted Proof of Vaccination**; or
- (b) **Accepted Proof of Vaccination Exemption**.

**Accepted Proof of Vaccination** means identification for the person and one of the following showing that the person is **Fully Vaccinated**:

- (a) a COVID-19 digital vaccination certificate or an Immunisation History Statement issued to the person showing the COVID-19 vaccinations recorded on the Australia Immunisation Register for the person; or
- (b) an International COVID-19 Vaccination Certificate issued by the Commonwealth Government to the person showing the COVID-19 vaccinations recorded on the Australian Immunisation Register for the person; or
- (c) a **Foreign Vaccination Certificate**;
- (d) written confirmation of vaccinations issued by the Chief Health Officer or a person authorised by the Chief Health Officer to the person of the COVID-19 vaccinations administered to the person; or
- (e) a digital certificate contained in an app approved by the University showing the COVID-19 vaccinations administered to the person,

provided that in the event that the person provides proof of the kind referred to in paragraph (e), any requirement to produce identification does not apply.

**Accepted Proof of Vaccination Exemption** means identification for the person and an Immunisation History Statement issued to the person showing a medical exemption recorded on the Australian Immunisation Register for the person.

**Approved UWA Health Management Plan** means a plan for any individual Employee, Honorary or Student who has a valid COVID-19 Vaccination Exemption:

- (a) A Health Management Plan will set out individual and tailored arrangements for how the University will make reasonable adjustments to ensure the safety and health of the individual and others.
- (b) All Health Management Plans shall be approved by the COVID-19 Response Executive Board.
- (c) Health Management Plans shall be subject to review, based on the emerging situation and potential changes to risk profile for the individual with the Plan.

**Contractor** means any individual (excluding Employees) or an organisation working under contract with the University.

**COVID-19** is an infectious disease caused by the SARS-CoV-2 virus. COVID-19 can be spread from an infected person's mouth or nose in small liquid particles. A person can be infected by breathing in the virus or by touching a contaminated surface and then their eyes, nose or mouth. All Employees, Honoraries, Students, Visitors, Members of the Public, Contractors and Tenants are at risk of contracting COVID-19.

**COVID-19 Response Executive Board** means the group comprising the Senior Deputy Vice Chancellor, the Deputy Vice Chancellors, the Chief Financial Officer, the Chair of Academic Board, the Pro Vice-Chancellor Indigenous Education and the Chair of the University's COVID-19 Management Team (or delegates) which has been established for the purposes of:

- (a) monitoring the risk assessment and associated effectiveness and compliance of implemented UWA COVID-19 safety measures;
- (b) making recommendations to the Vice Chancellor of any changes to UWA COVID-19 safety measures;
- (c) making recommendations to the Vice Chancellor on the application of this Direction to open air venues in accordance with paragraph 5(A) above; and
- (d) considering and approving Health Management Plans submitted by Employees, Honoraries and Students who have Accepted Proof of Vaccination Exemption.

**Employee** means an individual employed by the University under an enterprise agreement or a common law agreement.

**Foreign Vaccination Certificate** means a certificate that meets the criteria set out by the Australian Passport Office in its guidance on foreign vaccination certificates.

**Fully Vaccinated** means that:

- (a) the person is not yet eligible for their booster dose and has been administered with;
  - i. in respect of the SPIKEVAX, NUVAXOVID, VAXZEVRIA and COMIRNATY vaccines, two doses of the vaccine administered with an appropriate interval between doses;
  - ii. in respect of the COVID-19 Vaccine Janssen, a single dose of that vaccine;
  - iii. in respect of any other COVID-19 vaccine that is:
    - i. approved for use in Australia by the Therapeutic Goods Administration; or
    - ii. recognised by the Therapeutic Goods Administration for the purpose of travel to Australia, such number of doses of that vaccine as specified by the Therapeutic Goods Administration for that purpose; or
- (b) the person has been administered with the vaccines referred to (a)(i), (a)(ii), or (a)(iii) and has received their booster dose of an approved vaccine; or
- (c) the person has been administered with the vaccines referred to (a)(i), (a)(ii), or (a)(iii), is eligible to receive their booster dose of an approved vaccine, and where less than one month has passed since that person first became eligible to receive that booster dose.

**Honoraries** means people acting in an honorary, adjunct, or similar voluntary capacity for or at the University.

**Honorary** means a person acting in that capacity for or at the University.

**Members of the Public** means members of the general population who are not Employees, Honoraries, Students, Visitors, Contractors or Tenants. **Members of the Public** include, but are not limited to, alumni (including members of Convocation).

**Responsible Person** means the person in charge of the relevant University Premises on behalf of the University

**Student** means an individual enrolled at the University in one or more units towards a higher education award course or an enabling course, or undertaking units through University Extension.

**Supervisor** means an individual who is responsible for day-to-day supervision of a member of the University Community.

**Tenant** means a person or entity who holds or occupies space at UWA by consent through the use of a lease, licence or other access agreement.

**Unvaccinated person** is a person who is not Fully Vaccinated and does not have a Vaccination Exemption.

**University** is defined Part 1 section 2 of the *University of Western Australia 1911 (WA)*.

**University Premises** means all:

- (a) buildings; and
- (b) enclosed permanent or temporary structures,

on any University Campus, but will not include any buildings or enclosed structures which the COVID-19 Response Executive Board resolves to exclude from the definition of University Premises.

**University Campus** means any physical location:

- (a) under the control of the University of Western Australia; or
- (b) that provides access to, and /or egress from, a physical location under the control of the University of Western Australia,

but will not include any locations which the COVID-19 Response Executive Board resolves to exclude from the definition of University Campus.

**University Community** means any individual who attends the University (including, but not limited to, Employees, Honoraries, Students, Contractors, alumni [including members of Convocation], Visitors and Tenants), or who use University Property such as the Guild Tavern or University Theatre.

**Vaccination Exemption** means there is a medical exemption recorded on the Australian Immunisation Register for the relevant person.

**Vaccination status** means whether a person is Fully Vaccinated, partially vaccinated, unvaccinated or has a Vaccination Exemption.

**Visitor** means an invited guest for a period usually less than one month for the purposes of observing, participating in or providing services to the University

**End**

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