



THE UNIVERSITY OF
**WESTERN
AUSTRALIA**



Oral Health Centre
of Western Australia

MANAGEMENT OF PATIENT CONFIDENTIAL INFORMATION

The Oral Health Centre provides public dental treatment in accordance with a contract with the Minister for Health. Under the terms of this contract OHCWA is required to provide the Department of Health with details of all treatment provided to public dental patients. The Department of Health manages the confidentiality of this information in accordance with relevant Federal and State privacy legislation.

When a patient is accepted to be treated at OHCWA information is obtained from the patient and in some cases other health providers which is needed to support care planning and treatment. Each time a patient attends notes relating to the visit, treatment and discussions are recorded in our electronic patient management system.

All information collected is maintained in a confidential manner and in accordance with the Australian Privacy Principles, University of Western Australia and Oral Health Centre Policies.

Access and Use of Your Information.

Patients of the OHCWA have the right to access their records which in some cases may be requested by an authorised second or third party. An application form is available from reception and must be completed. A small fee is payable for the release of information.

There may also be situations where the OHCWA is required to release information for reasons such as a medical emergency or as a result of a coronial or police investigation or as part of research. As the OHCWA is also a teaching facility, case studies, lectures and professional meetings form an important part of our training program. All such use of information is only in a de-identified format.

If you have any questions about the way we maintain and use your personal and dental treatment information please contact the General Manager on (08) 6457 7869.